

TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End

Minutes of the ordinary meeting of Terrington St John Parish Council
Held on Wednesday 7th April 2021 at around 7.20pm
after the Annual Parish Assembly
Via online and telephone conferencing

Present: C Clifton - Chair, A Bishop, M Dale, M Purse and C Gibbs
K Knight arrived at 7.35pm.
Councillor B Long and Councillor S Squire

1. To consider accepting apologies for absence

It was **resolved** to accept apologies from B Dye, A Hoey, K Knight, although Mr Knight was subsequently able to attend later in the meeting.

2. To record declarations of personal and/or prejudicial interest from members in any item to be discussed

There were no declarations of interest.

3. To approve the minutes of the last ordinary council meeting held 3rd March 2021

It was **resolved** to approve the minutes as a true and accurate record of the meeting, and they were duly signed by the Chair.

4. To receive reports from Borough and/or County Councillors

S Squire reported:

- Covid rates are going down in the area.
- Environment cabinet member – there will be a lot more enforcement on fly tipping. C Clifton discussed the village litter pickers and the need to keep the village clear of rubbish

K Knight arrived at 7.35pm

- B Long agreed with the comments regarding fly tipping and general waste in the village.
- B Long discussed flooding and the amount of rain that has been pumped by IDB in Kings Lynn and Norfolk, and the amount of additional funding that is being put in to support this. Increased members allowance so now £10,000 and also the scope to help fund environmental needs. B Long discussed NCC precept requirement. C Clifton asked about Eau brink – B Long explained that a new pumping station is being put in place to replace the previous one at a cost of £26 million and is due to complete just a month behind schedule – by June 2021.
- C Clifton asked about the South Gate road in King's Lynn. B Long explained that the Borough Council has acquired all the properties around that area and they are looking to move the road over to beside the gates and the park will be moved around the gates and regenerate the area around this.

5. To suspend the meeting to allow public participation

As there were no members of the public present the meeting was not closed.

- A member discussed the Men's Shed and their need for new premises.
- Discussed CCTV, noting that the police will have access. C Clifton to research a necessary Risk Assessment. B Long noted information regarding the Borough Council CCTV.
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6. To receive the Clerk's report, including matters arising from last month's meeting

- a) To give progress report on Community Governance training – The Clerk reported that work for 4 assignments is continuing.
- b) To update members on the construction of the new bus stop – The Clerk reported that no specific date had been arranged yet but looking at mid-May for installation.
- c) To update members on a CIL application, there are no projects at present that can fit into the CIL application criteria.
- d) Time scales for works to be completed:
 - Bus stop – Mid May.
 - Scout hut lease – still on going, C Clifton to assist the Clerk.
 - Playing field fence – Mid April.
 - CCTV – arrangements still on going.
 - New Road gateway – no response from Highways to move forward.
 - Playsafe inspection – arrangements made but not completed yet.
- e) The Clerk explained how Parish Online can be used and thanked D Gibbs for preparing photos, which can be added to Parish Online.
- f) Ely Row dyke – the Clerk reported that an application form had been received from IDB for the Parish Council to apply to have Ely Row dyke filled. It was resolved that this should be filled in and returned to IDB.
- g) Fly tipping – The Clerk reported that no feedback had been received regarding the fly tipping on Hotch Lane.

7. To receive and consider reports/updates on the following matters from any or a delegated Parish Councillor or the Clerk

- a) Police Liaison – Link Councillor representative – B Dye. In the absence of B Dye the Clerk read a report from B Dye.
- b) TSJ Consolidated charity trustees – Link Councillor representatives, C Clifton, C Gibbs and A Hoey. Nothing to report at this time.
- c) Parish social group – Link Councillor representative, C Gibbs gave an up date on details of a new village sign including specifications and costs from particular companies.
- d) Church – Link Councillor representative, M Dale reported that 2 Easter services will be held and broadcast online.
- e) Speedwatch – Link Councilor representative, A Bishop reported that the group has not met due to Covid 19 and will wait until everyone has had 2 vaccinations.
- f) SAM2 – Link Councillor representative, A Hoey. In the absence of A Hoey, C Clifton reported that A Hoey is aware the signs need moving. It was resolved that data needs to be collected off them. B Long asked about the position of the School Road SAM2 machine as it could be picking up in a 40mph speed area.
- g) Planning – Link Councillor representatives Clifton and M Purse had nothing to add at this time.

- h) Scout hut – Link Councillor representative N Friedmann. Nothing to add at this time. Clerk to ask P Farr to come to the next meeting. It was noted that the Scout hut would be available for the PC to use on a Monday, Thursday, or Friday.
- i) Data protection – Link Councillor representative, M Dale nothing to add.
- j) Neighbourhood planning – Link Councillor representatives, C Clifton and M Purse reported that the Borough Council consultation has agreed an examiner with the Parish Council, planning officer and consultant. Once the consultation has ended the NP will go to the examiner. The NP already has good weight and can be used. Once the NP has been to the examiner it will be the Electoral services that organise a referendum. There is a good list of documents that can be used by the Parish Council. C Clifton asked that everyone makes themselves fully aware of the key issues and discussed the advantages of using the document.
- k) Strategy – Internal lead Councillor C Clifton noted that lots of plans are now being implemented and would still like a footpath all through the village.
- l) Internal audit control – Link Councillor representative N Friedmann, nothing further to add at this time.
- m) Footway lighting Clerk, nothing to report.
- n) Footpaths, grounds, and Parish Council assets (bus stops, seating and bins) – Clerk. The Clerk suggested adding rubber parking stops to the additional 4 parking spaces on the village car park. A price will be considered at the next meeting.
- o) Highway matters including items for Highway Rangers – Link Councillor representative M Purse. M Purse asked S Squire how speed limit restrictions were established in TSC and felt that the same in TSJ are needed on School Road. B Long discussed this with the members and the criteria needed. B Long to investigate for further details. M Purse added that there are a lot of HGVs that have an impact on the road and the speed of the traffic on that road. C Clifton added the comments made by a County Highway Engineer while visiting the school regarding a crossing.
- p) Norfolk Link Councillor representative A Bishop reported that the owner is hoping to get some clearing work and will then discuss matters with his solicitor. C Clifton discussed other resources that could be used to work in partnership with. A Bishop reported that she had attended a Norfolk meeting regarding Rights of Way. There is going to be funding available to help secure Rights of Way. A Bishop would like to look into making it a green space. It was **resolved** that A Bishop would make a report on proposals at the next meeting.
- q) Chair's report – Parish Councillor C Clifton had nothing further to add to the reports already given.

8. To consider financial business

- a) To receive bank account balances as at 31/3/21 £49,501.39
After 2 items relating 20/21 balance is £28,776.39
- b) To receive details of income received
Scouting land rent received £30.00.
- c) To consider the recommended payments

Net wages	£929.43
M&M Cleaning	£25.00
Norfolkalc	£225.87
Training SLCC	£1260.00
Vodafone	£21.99
Elec est	£57.55
BCKLWN	£61.37
UserOne est	£12.00
Westcotec	£16.50

9. To consider planning matters

- a) Applications
Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.
 - 21/00046/F PROPOSED TWO STOREY REAR EXTENSION at 9 Manor Drive Terrington St John Wisbech Norfolk PE14 7TB 9 Manor Drive extension. It was resolved to support this application.
- b) Decisions
- c) Address notification
- d) Correspondence

10. **To receive general correspondence via email during the month and consider any further actions required:** There were no items of correspondence that required action.

11. To receive items for next month's agenda

12. **Date and time of next meeting** – Will be held on Wednesday 5th May 2021
The Clerk reminded members that the Annual Parish Council meeting would be held next month.

13. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

It was resolved that the meeting would be closed.

- a) Ground maintenance quotes – The members considered three quotes and **resolved** that HHA Ltd would provide the Parish Council ground maintenance for the 2021 season.