

TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End

**Minutes of the ordinary Parish Council meeting held on
Wednesday 1st November 2023 at 7.00pm in Ely Row Methodist Church**

1. Present

Cllr A Bishop – Chair, Cllr C Gibbs, Cllr B Dye, and Cllr J Ware

Cllr B Long – County Councillor

5 members of the public

G Robinson – Clerk and RFO

2. To consider accepting apologies for absence

Cllr A Hoey had intended to attend but was absent.

3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations

There were no declarations of interest.

4. To approve the minutes of the last ordinary council meeting held Wednesday 6th September 2023

It was **resolved** to accept the minutes as a true and accurate record of the last meeting. The minutes were duly signed by the Chair.

5. To approve the minutes of the last extraordinary council meeting held on Monday 23rd October 2023

It was **resolved** to accept the minutes as a true and accurate record of the extraordinary meeting. The minutes were duly signed by the Chair.

6. To allow public participation – to include information from developers, Police representatives, Ward and Borough Councillors or any other person invited to speak

No one present wished to speak.

7. To receive reports from Borough and/or County Councillors

Cllr B Long – County Councillor reported:

- He is now the Vice-Chair of the Police and Crime Panel and outlined this role.
- He has been asked to be Vice-Chair of People and Communities Select Committee and outline the role of this committee.
- Has a little bit of funding left in his allowance and looking for ways to spend this. Noted how he had already used most of this funding, but still a little left.

8. To receive the Clerk's report, including matters arising from last month's meeting

- To report on any matter regarding asset items, Including details of new village sign for St John's Fen End
- Hedge cutting is due to be completed next week. It was **resolved** that the invoice would be paid once the cut had been inspected and completed as expected, rather than waiting until the next meeting.

- The defibrillator unit and cabinet have been delivered. The electrician has been instructed and asked for an expected installation date, but no date received yet.

9. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on

- a) Councillor B Dye:
Nothing to report.
- b) Councillor C Gibbs:
 - TSJ Consolidated charity trustees (other Trustees J MacCallum)
2 allotments for rent now so new farmers need to be found.
- c) Councillor A Bishop:
 - Norfolk Association of Local Councils
Nothing to report.
 - Planning (other link J MacCallum and J Ware)
Nothing to report.
 - To consider the parish councils involvement in the event next years pass wide and slow campaign on 14th September.
Cllr Bishop gave more details of this initiative. Would like to advertise this in the newsletter. Nationally it is over 2 dates 14th/15th September 2024.
- d) Councillor A Hoey:
 - SAM2
No report sent.
 - Police
No report sent.
- e) Councillor J MacCallum:
 - Internal audit control
No report sent.
- f) Councillor J Ware:
 - Village Hall/Methodist Church
To discuss at item 12.

10. To consider items for Parish Partnership application

As previously agreed, phase 4 of the School Road footpath would be applied for.

11. To consider and resolve how the CIL funds should be allocated

It was noted that the current CIL balance is £7652.45. It was resolved that new village sign for St John's Fen End would be funded using CIL funding. Leaving a balance of £2432.45.

12. To consider Methodist Church/Village Hall matters

- a) To consider authorising to CAN for charity commissions submissions and training of trustees
Cllr Ware has seen the model constitution for village halls. The committee is now able to use the documents provided by CAN. CAN will support the Committee with an application to the charity commission. Cllr Ware asked if the Parish Council can support the charity with committing £500 for the Charity Commission application.

Cllr Ware also noted that the Methodist have started the 28th November timeline to express an interest in buy the hall. Then 6 months. However, it could take longer to get charity status. Cllr Ware suggested that in the meantime the Parish Council should purchase the building and outlined other possibilities. Cllr Ware noted a parishioner survey has been undertaken, with 49 responses and most were positive. In total there have been 122 responses. 119 agree to keeping the building as a village hall, 112 for Methodist Church building to be the village hall.

- b) To consider further options for the Parish Council to purchase the building as the Parish Council has now received notification of sale

It was **resolved** to submit the expression of interest. In the meantime, it was suggested that a lease agreement be sought from the Methodist Church, and this has been put to the superintendent. Public work board loans information to be sought. Coffee mornings are being held monthly.

13. To consider financial business

- a) To receive bank account balances

Balance as of 30th October 2023 £79,768.80

- b) To receive details of income received

No income received.

- c) To consider the recommended payments

It was resolved to make the following payments:

Net wages	£896.11
HMRC	£33.00
Westcotec DD	£16.50
Vodafone	£16.09
Electric est DD	£100.00
Userone	£3.60
HHA	£307.20
BCKLWN uncontested election fee	£54.60
Paul Smith	£1430.00
Trf to TSL VH Coronation weekend	£142.79

14. To consider planning matters

- a) Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.

- 23/01795/F Construction of 1no. Dwelling and Extension/Alterations to Existing Dwelling at The Ridings 94 School Road Terrington St John Wisbech Norfolk PE14 7SG – Deadline 10/11/23
It was **resolved** to support the application.
- 23/01717/F - Erection of a stables and formation of a manege, including installation of lighting and fencing at Land to Rear of 48 To 64A School Road Terrington St John PE14 7SG – Deadline 2/11/23.
It was resolved to support the application.
- 23/01823/F - Erection of a barn at Land to Rear of 48 To 64A School Road Terrington St John Wisbech Norfolk PE14 7SG – Deadline 7/11/23.
It was resolved to support the application.

- 23/01811/F -Proposed storage building and associated change of land use from agricultural to industrial at Coopers Transport Middlegate Main Road Terrington St John WISBECH Norfolk – Deadline 14/11/23.
It was resolved to support the application.
- b) Decisions
- 23/01390/F Terrington St John Middlegate Main Road Terrington St John WISBECH Norfolk PE14 7RP - Proposed detached garage. Application Permitted 9 October 2023 Delegated Decision
- c) Address notification
None.
- d) Correspondence
None.

15.To consider Defib training for support the community in using the new defibrillator at the surgery

It was **resolved** that no training would be provided.

16.To consider matters relating to the speed limit on School Road

Cllr Bishop feels that the area needs to be 30mph. SAM2 data, if collected at this area will help see exactly what speeds are being done at this area. Cllr Long noted the criteria for speed limit reduction and councillors discussed speed limits and locations on School Road. It was **resolved** that the Clerk to ask the homeowner to cut back trees at the 'S' bend and Cllr Long to ask the drainage board to cut back trees at this area too.

17.To consider Methodist Church/Village Hall matters

Duplicate item, considered at item 12.

18.To receive general correspondence via email during the month and consider any further actions required:

All items of correspondence were circulated during the month. There were no items that required further consideration or action.

19.To receive items for next month's agenda

- Methodist village hall
- Budget setting

20.Date and time of next meeting – Will be held on Wednesday 6th December 2023

Members noted the date of the next meeting.

21.To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

- a) To consider quotes for work required
- Village gate for the playing field – not considered at the meeting.
 - Base for the SJFE village sign – not considered at the meeting.