

TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End

Parish Councillors

Chair: Angela Bishop Vice Chair: Jo MacCallum
Aidan Hoey Bob Dye Jillian Ware Marc Knight
3 Vacancies

Gail Robinson – Parish Clerk
Mobile: 07831845440
Email: clerktsjpc@gmail.com

30th April 2025

I hereby give you notice that the **Annual Parish Council meeting of Terrington St John Parish Council** will be held on Wednesday 7th May 2025 at 7.00pm at **Terrington St John, St John's Church, Church Road**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

1. To elect the Chairperson for the coming year
2. To elect the Vice-Chair for the coming year
3. To record the names of those present and record the number of vacancies
4. To sign documents appropriate to the Annual Parish Council meeting
 - Acceptance of Office – Chairperson
 - Code of Conduct
 - Declaration of interest
5. To consider accepting apologies for absence
6. To consider co-option applications
7. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations
8. To approve the minutes of the last ordinary council meeting held Wednesday 2nd April 2025
9. To allow public participation – to include information from developers, Police representatives, or any other person invited to speak
10. To receive reports from Borough and/or County Councillors
11. To receive the Clerk's report, including matters arising from last month's meeting
 - Update from Burman House
12. To agree the appointment of Link Councillors appointments to take the lead on the following matters or other matters as agreed at the meeting. This will be with the agreement that Councillors will make a report to the Parish Council at each month so that any relevant decisions can be considered and made at a full council meeting:
 - Police Liaison
 - TSJ Consolidated Charity
 - NorfolkALC representative (Not needed under current scheme)
 - SAM2
 - Planning

- Village Hall working group
- Internal audit control
- Emergency planning

13. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on previously

- a) Councillor B Dye:
- b) Councillor A Bishop:
 - Norfolk Association of Local Councils
 - Planning (other link J MacCallum and J Ware)
- c) Councillor A Hoey:
 - SAM2
 - Police
- d) Councillor J MacCallum:
 - Internal audit control
 - TSJ Consolidated Charity
- e) Councillor J Ware:
 - Village Hall committee

14. To consider financial business

- a) To receive bank account balances
- b) To receive details of income received
- c) To consider the recommended payments
- d) To consider net position

15. To consider planning matters

- a) Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.

25/00669/CU Change of Use from F1 (F) to E (C) (ii), Terrington St John Methodist Church, Ely Row, PE14 7RS – no deadline received at time of publishing agenda

- b) Decisions

24/02234/OM Terrington St John Land West of Doctors Surgery Church Road Terrington St John Norfolk - OUTLINE PLANNING PERMISSION WITH SOME MATTERS RESERVED FOR: Construction of 12 dwellings and new access onto Church Road. Application Refused, 2 April 2025, Delegated Decision

- c) Address notification
- d) Correspondence

16. To receive general correspondence via email during the month and consider any further actions required:

17. To ratify decisions made by email/phone calls during the month

- a) To ratify the decision to pay £201.43 to the Church, as 50% of fundraising made at the Christmas fair held in December 2024.

18. To receive items for next month's agenda

19. Date and time of Ordinary Parish Council Meeting – Will be held on Wednesday 4th June 2025 at 7pm

20. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

- a) To consider quotes for work required:
- To consider quotes for car park resurfacing

Terrington St John Parish Council welcomes the public and press to its meetings. The public and press are able to address the Parish Council during the Public Participation agenda item. However, the law does not permit members of the public to take part in the debates.

Signed: Gail Robinson

Date: 30th April 2025