

# TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End

## Parish Councillors

Chair: Angela Bishop      Vice Chair: Jo MacCallum  
Aidan Hoey   Chris Gibbs   Bob Dye      Jillian Ware  
3 Vacancies

Gail Robinson – Parish Clerk  
Mobile: 07831845440  
Email: clerksjpc@gmail.com

27<sup>th</sup> December 2023

I hereby give you notice that the **Ordinary meeting of Terrington St John Parish Council** will be held on Wednesday 3<sup>rd</sup> January 2024 at 7.00pm in the Ely Row Methodist Church Hall. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

## Agenda

1. Present
2. To consider accepting apologies for absence
3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations
4. To approve the minutes of the last ordinary council meeting held Wednesday 6<sup>th</sup> December 2023
5. To allow public participation – to include information from developers, Police representatives, Ward and Borough Councillors or any other person invited to speak
6. To receive reports from Borough and/or County Councillors
7. To receive the Clerk's report, including matters arising from last month's meeting
  - To report on any matter regarding asset items
  - Consider need for ROSPA inspection
8. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on
  - a) Councillor B Dye:
  - b) Councillor C Gibbs:
    - TSJ Consolidated charity trustees (other Trustees J MacCallum)
  - c) Councillor A Bishop:
    - Norfolk Association of Local Councils
    - Planning (other link J MacCallum and J Ware)
  - d) Councillor A Hoey:
    - SAM2

- Police
- e) Councillor J MacCallum:
  - Internal audit control
- f) Councillor J Ware:
  - Village Hall/Methodist Church

## **9. To consider Methodist Church/Village Hall matters**

### **10.To consider financial business**

- a) To receive bank account balances
- b) To receive details of income received
- c) To consider the recommended payments
- d) To consider and agree budget for 2024/25
- e) To resolve upon precept requirement for 2024/25
- f) To consider CIL application – deadline 1<sup>st</sup> February 2024
- g) Consider appointment of internal auditor

### **11.To consider planning matters**

- a) Applications
 

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.

  - 23/02225/F - Extension to side of existing dwelling at Elmcroft Church Road Terrington St John Wisbech Norfolk PE14 7SA <https://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=S5ML8PIVH1T00>
- b) Decisions
- c) Address notification
- d) Correspondence

### **12.To receive general correspondence via email during the month and consider any further actions required:**

- 

### **13.To consider and adopt the Biodiversity Policy**

### **14.To receive items for next month's agenda**

### **15.Date and time of next meeting – Will be held on Wednesday 3<sup>rd</sup> January 2024**

### **16.To consider and resolve upon the meeting dates for 2024**

Wednesday 7<sup>th</sup> February, Wednesday 6<sup>th</sup> March,  
 Monday 8<sup>th</sup> April, Wednesday 1<sup>st</sup> May, Wednesday 5<sup>th</sup> June,  
 Wednesday 3<sup>rd</sup> July, August – No meeting, Wednesday 4<sup>th</sup> September,  
 Wednesday 2<sup>nd</sup> October, Wednesday 6<sup>th</sup> November, Wednesday 4<sup>th</sup> December

Note all first Wednesday of the month with the exception of April, when the meeting is proposed to be held on the second Monday.

**17. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)**

- a) To consider quotes for work required

Terrington St John Parish Council welcomes the public and press to its meetings. The public and press are able to address the Parish Council during the Public Participation agenda item. However, the law does not permit members of the public to take part in the debates.

Signed: Gail Robinson

Date: 27<sup>th</sup> December 2023