

# **TERRINGTON ST JOHN PARISH COUNCIL**

## **Serving the villages of Terrington St John and St John's Fen End**

### **Parish Councillors**

Chair: Cllr Angela Bishop    Vice Chair: Cllr Jo MacCallum  
Cllr Aidan Hoey    Cllr Bob Dye    Cllr Jillian Ware    Cllr Marc Knight  
3 Vacancies

Gail Robinson – Parish Clerk  
Mobile: 07386272697  
Email: clerkterringtonstjohn-pc.gov.uk

17th June 2026

I hereby give you notice that the **Extra Ordinary Parish Council meeting of Terrington St John Parish Council** will be held on Monday 22nd June 2026 at 7.00pm at **Terrington St John, St John's Church, Church Road**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

- 1. To record the names of those present**
- 2. To consider accepting apologies for absence**
- 3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations**
- 4. To consider financial business**
  - a) To consider CIL allocation for 2025/26
  - b) To confirm the completion of the review of the effectiveness on internal controls
  - c) To consider and approve the Financial Regulations
  - d) To consider the Risk Management Policy
  - e) To consider and approve the list of Assets
  - f) To carry out the following AGAR related items for the financial year 2025/26
    - i. Confirm the Annual Internal Audit is received and noted
    - ii. Confirm the Annual Governance Statement (Section 1)
    - iii. Confirm the Accounting Statements (Section 2)
    - iv. Following approval, the Chair signs the Annual Governance Statement and Accounting Statements
    - v. The Chair sets the commencement date for the exercise of public rights
    - vi. The Chair directs the Clerk to send the following items to the External Auditor:
      - The Annual Internal Audit Report
      - The Annual Governance Statement
      - The Accounting Statements
      - An analysis of any significant year on year variances
      - A bank reconciliation as at 31 March 2026
      - Details of the arrangements for exercise of public rights
    - vii. The Chair directs the Clerk to publish on the Parish Council website the following items:
      - The Annual Internal Report
      - The Annual Governance Statement
      - The Accounting Statements

- A declaration that that accounts are as yet unaudited
- Details of the arrangements for the exercise of public rights
- The name and address of the External Auditor

**5. Date and time of Parish Council Meeting – Will be held on Wednesday 1st July 2026 at 7.00pm,**

Terrington St John Parish Council welcomes the public and press to its meetings. The public and press can address the Parish Council during the Public Participation agenda item. However, the law does not permit members of the public to take part in the debates.

Signed: Gail Robinson

Date: 17th June 2026