

TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End
Minutes of the Ordinary Parish Council meeting
Held Wednesday 10th June 2026 at 7.00pm in St John's Church

1. To record the names of those present

Cllr A Bishop – Chair, Cllr B Dye, Cllr J Ware, Cllr M Knights
County Councillor J Kirk – Was welcomed and congratulated on being elected.
GR – Clerk & RFO

2. To record the number of vacancies and consider co-option applications

It was noted that there are three vacancies.

3. To consider accepting apologies for absence

It was resolved to accept apologies from Cllr A Hoey and Cllr J MacCallum.

4. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations

Declarations of interest were given by Cllr Ware and Cllr Bishop on having business contact with Cllr Kirk. And Cllr Ware and Cllr Bishop on planning application 26/00752/F as they live opposite.

5. To approve the minutes of the last ordinary council meeting held Wednesday 6th May 2026

It was resolved to approve the minutes of the last meeting held on 6th May 2026 as a true and accurate record of the meeting.

It was noted that the meeting scheduled for 3rd June 2026 meeting was not quorate, so the meeting was postponed till a week later, today, on 10th June 2026.

6. To allow public participation – to include information from developers, Police representatives, or any other person invited to speak

None.

7. To receive reports from Borough and/or County Councillors

Cllr Kirk's report was circulated to councillors before the meeting. Cllr Kirk gave an overview of the civic events he had attended and noted that Cllr S Bearshaw is now the new Mayor.

8. To receive the Clerk's report, including matters arising from last month's meeting

- Update regarding the pharmacy defibrillator – The Clerk reported that Terrington Pharmacy is no longer responsible for the defibrillator attached to its building. It was agreed that the Clerk would re-register the defibrillator with The Circuit to enable future maintenance. The Clerk noted that The Circuit issues reminders for defibrillator checks, which are then logged on their system. As the primary

school defibrillator is also registered with The Circuit, it was agreed that separate checking records are not required.

- Footpath weed spraying – The Clerk reported that the Grounds Maintenance contractor had confirmed that all footpaths had been sprayed. However, an inspection found that weeds were still growing through in some areas, particularly School Road. The Clerk will follow this up with the contractor.
- New Clerk's email address – The Clerk reported that the new email address, clerk@terringtonstjohn-pc.gov.uk, has been successfully set up and emails are being migrated to it. There will be a transition period, and the website has been updated with the new address.
- New notice board locations – The Clerk noted that no response had been received from A Wallace regarding this request. It was agreed that the Clerk should proceed with a formal Street Furniture application for three sites: Main Road by the surgery, where there is already a notice board and confirmation is required on whether a banner can be added; Main Road at the junction with St John's Road and New Road; and St John's Fen End, as a replacement for the existing notice board. All notice boards would follow the same format as the notice board at the first site.
- Bin liner replacement – The Clerk reported that the bin liner for the bin near the bus stop at Newcombe Close has been replaced and the surrounding area tidied.
- Phase 5 School Road footpath – The Clerk reported that a site meeting was held on 9th June with the householder at St John's Fen End, Cllr Knights, Jason Moore, Ryan Easter and the Clerk to discuss how this section of footpath could be accommodated. The meeting was positive, and Ryan Easter will now prepare a map and consider the footpath requirements further before they are formally presented to the parishioner and the Parish Council. The Clerk will now write to those parishioners that would be affected by the phase 5 footpath to let them know of the plan.
- School Road speed and traffic – Councillors discussed the need for most of School Road to be 30mph due to the width of the road, the volume of traffic, the number of homes along School Road, the new footpaths and therefore pedestrian safety and the volume of large vehicles. Cllr Kirk was able to give his support to this requirement and would be willing to help fund a feasibility study which would be the next step. It was agreed that the Clerk would contact Jason Moore to find out the cost of the feasibility study. And ask Cllrs Kunes and Cllr Squire if they would be able to help fund the feasibility study.

9. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on previously

a) Cllr Dye: None

b) Cllr Bishop:

- Planning (other link Cllr MacCallum) - None
- Village Hall Committee (other link Cllr Ware) - None

c) Cllr Hoey:

- SAM2 - 1 x SAM 2 Speed Unit at the Primary School and battery has been changed recently; can I ask other PC Members to let me know if the unit is not showing speeds (flat battery). I remain of the view that these units do have a positive effect on drivers' behaviour and that we should look to purchase further units to replace the faulty one and can lead on this. We still receive a good level of support from KLBC Speed / Safety Team who

is 'on side' and PC Chris Lorraine has confirmed that he will (t)ask for more patrols on School Rd. The Clerk to clarify locations and if the purchase of an additional SAM3 would work with the MOU.

- Travellers Horse Fair: PC Chris Lorraine was aware and indicated an enhanced police patrol presence over that period. Predictable amount of rubbish / litter left.
- Police - White Van: The large white van parked in the Playing Field Car Park near the scout hut is a minor inconvenience. PC Chris Lorraine confirmed that no offence is being committed therefore no police interest. He stated that they can only act if it is seen being seen used on the public highway. If it is causing a material problem then we can request that they move it but it's probably in the least inconvenient place and we have no means to enforce that so I would not expend too much effort; if the PC wishes to, it can report it under: https://www.west-norfolk.gov.uk/info/20013/street_cleansing_and_sweeping/155/abandoned_vehicles, I will leave it for others to do so as, with the car park remaining <50% utilisation, do not see this as a key interest. The Clerk was asked to report the van via the link given if it is still on the car park.

d) Cllr MacCallum:

- Internal audit control - None
- TSJ Consolidated Charity - None
- Planning - None

e) Cllr Ware:

- Village Hall committee – After discussion following contact from Rev'd Lorna Valentine, Superintendent Minister of The Fens Circuit it was proposed by Cllr Ware that the Parish Council is forced to withdraw its expression of interest to purchase the Methodist Church as the Parish Council cannot get funding. This was seconded by Cllr Bishop and all agreed.

f) Cllr Knights

- Asset management - Cllr Knights reported that the lights for the car park to be placed on the Scout Hut have arrived lights. Cllr Knights will work directly with the local Scout group to get them on the building.
- Data protection – None

10. To consider financial business

- a) To receive bank account balances as at date of meeting and bank reconciliations for 30th April 2026 and 31st May 2026
Balance as of 31st May 2026 £110,996.39
- b) To receive details of income received
None.

- c) To consider the recommended payments
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| Wage/HMRC | £1132.01 |
| WFHA | £26.00 |
| Walpole mowing | £305.71 |
| M&M Cleaning | £25.00 |
| Vodafone | £12.00 |
| Cozens | £30.00 |
| Rio | £3.60 |
| Church – room hire | £20.00 |
| Bank charge | £7.00 |
| Npower May | £106.97 |
- d) To consider net position and budget
Not considered this month.

11. To consider planning matters

a) Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.

- 26/00752/F - Proposed single storey rear and two storey side extension at Tavullia 144 School Road Terrington St John Wisbech Norfolk PE14 7SG - deadline 020626
- 26/00864/FM - Erection of 46 dwellings, including 9 affordable dwellings, and associated new vehicular access, hard and soft landscaping at Land Opposite 66 To 84 School Road Terrington St John Norfolk – deadline 260626 – It was resolved to request to call the application in and to object to the application with the following comments:
 - The pavements approaching the primary school are not wide enough from both directions for children to walk with their carer safely.
 - There are too many entrances onto the development and that they are too close to the school. The members feel that there should only be one entrance, and it should be away from the school.
 - The members have concerns about the current infrastructure's capacity (doctors and schools, both primary and high) to accommodate the extra people.
 - The speed limit on School Road in the vicinity of the development, school and beyond these needs to be lowered to keep those using the footpath safer. There is a lot of traffic along School Road and extra exits on the School Road will add to the traffic and the need for a lower speed limit. The area will need a permanent 20mph speed limit from at least Otterslair to the current 40mph marker and then 30mph to the Hotch Lane entrance. There is a high number of large vehicles using School Road as it is a designated route, and the road is not wide enough for them without forcing other drivers to be too close to the footpath or verge that leads to a steep drop off the road into a drainage dyke. There have already been several vehicles coming off the road for that reason in that area. Parked

vehicles restrict visibility splays, and the road isn't wide enough for two lorries to pass, forcing one to mount the pavement.

- The development is too close to the school and there are concerns about access for emergency vehicles passing or through the development, especially when it is school pick up or drop off times as the road is already heavily congested.
- There needs to be an official raised crossing between the development and the footpath on the other side of the road next to the school.
- As pedestrians are classified as vulnerable road users per the Highway Code, Safety for Children and caregivers needs to be paramount.
- Our comments from the previous application 25/00753/FM also still stand and do not appear to have been addressed with any significance in this application.

- 26/00896/F – Proposed replacement dwelling at Transport Yard and Workshops, Church Road, TSJ – deadline 29th June. It was resolved to support the application.

b) Address notification

c) Correspondence

- HOUSEHOLDER- Replacement of outbuildings with 1 new outbuilding. at Sunnyside 149 School Road Terrington St John WISBECH Norfolk PE14 7SG - application withdrawn.

12. To receive general correspondence via email during the month and consider any further actions required:

All items of correspondence were circulated via email during the month. There were no items that required further consideration or decision.

13. To consider Privacy Policy

Already considered.

14. To consider ROSPA report

Cllr Knights kindly agreed to lead on considering the work needed because of the ROSPA report. In the meantime, it was agreed the Clerk should ask the Grounds Maintenance contractor to quote for the improvements needs to the footpaths.

15. To receive update regarding the Phase 5 of the School Road footpath

Already considered at item 8.

16. To ratify decisions made by email/phone calls during the month

It was resolved to ratify the decision to pay wages prior to this meeting, as the meeting had to be rescheduled.

17. To receive items for next month's agenda

- Pass wide and slow event

18. Date and time of Parish Council Meeting – Will be held on Wednesday 1st July 2026 at 7.00pm, Next Extra Ordinary Parish Council meeting Monday 22nd June 2026 at 7.00pm

The Clerk requested to change the October meeting date to 14th October 2026. It was resolved to agree this request.

19. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

There were no items to consider in a closed session.