

# **TERRINGTON ST JOHN PARISH COUNCIL**

## **Serving the villages of Terrington St John and St John's Fen End**

**Minutes of the ordinary meeting of Terrington St John Parish Council  
Held on Wednesday 7<sup>th</sup> October 2020 at 7.00pm  
Via online and telephone conferencing**

**Present:**

C Clifton – Chair, K Knight – Vice Chair, C Gibbs, A Bishop and N Friedmann arrived at 7.06pm.

**1. To consider accepting apologies for absence**

It was **resolved** to accept apologies from A Hoey, B Dye, M Purse and M Dale.

**2. To record declarations of personal and/or prejudicial interest from members in any item to be discussed**

Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. Members were reminded that all dispensation requests must be made to the Clerk prior to the meeting and that unless the member has obtained a dispensation, he or she cannot discuss or vote on the matter and must leave the room whilst the matter is being debated or voted on.

There were no declarations of interest.

**3. To approve the minutes of the last ordinary council meeting held 2<sup>nd</sup> September 2020**

It was **resolved** to approve the minutes of the meeting held on 2<sup>nd</sup> September 2020 as a true and accurate record of the meeting and they were duly signed by the Chair.

**4. To approve the minutes of the extra ordinary meeting held 23<sup>rd</sup> September 2020**

It was **resolved** to approve the minutes of the meeting held on 23<sup>rd</sup> September 2020 as a true and accurate record of the meeting and they were duly signed by the Chair.

**5. To elect a Vice Chair**

C Clifton invited nominations for the position of Vice Chair. C Clifton nominated K Knight, C Gibbs seconded this, and all agreed. There were no other nominations. K Knight was duly **elected** as Vice Chair.

**6. To receive reports from Borough and/or County Councillors**

There were no reports from Borough or County Councillors.

N Friedmann arrived at 7.06pm.

**7. To suspend the meeting to allow public participation**

There were no requests to allow for public participation.

**8. To receive the Clerk's report, including matters arising from last month's meeting**

- The Clerk reported on the response received from the Church Road developer regarding the concerns raised.
- The Clerk discussed the response from the Parish Council insurance company. A play area sign would cost £150 and could be provided by the Borough Council. It

was resolved to go ahead with a sign and then proceed with opening the play area.

- The Clerk noted that no response had been received regarding the position of a new bus shelter. Clerk to continue to chase both A Wallace and J Moore on this matter together with issues relating to a new gateway. C Clifton discussed the issues that have been completed by Highways recently.
- The Clerk discussed the need to replace the play area fence as it is not strong enough. A member suggested have stop blocks in front of the fence to protect it.
- The Clerk is in the process of getting hedge quotes.
- The Clerk noted that responses are still being received for the Neighbourhood Plan and the consultation ends 18<sup>th</sup> October. The working group is looking to have a meeting next week.

**9. To receive and consider reports/updates on the following matters from any or a delegated Parish Councillor or the Clerk**

- a) Chair – Parish Councillor C Clifton discussed the following issues:  
Highways have completed work in some areas. The repair on Main Road has been part completed. The white lines on Old Church Road have not had the result as it had been hoped. Reflectors are to be put on the post at the entrance to the car park to increase its visibility. C Clifton understands that the Main Road feasibility study has begun so the Parish Council should have the report in the new year. Tilney St Lawrence Parish Council have asked for members of the Neighbourhood Plan working group to give their thoughts on the Neighbourhood Plan process at their Parish Council meeting.
- b) Police Liaison – Link Councillor representative, B Dye. C Clifton noted that B Dye has complained about the state of the A47 near the Tilney All Saints roundabout.
- c) TSJ Consolidated charity trustees – Link Councillor representatives – C Clifton, C Gibbs, A Hoey and N Friedmann. C Gibbs noted that the trustees are looking to see what the charity can exactly do. C Clifton noted that at present the money will be used for dole as in previous years. N Friedmann notes that she can no longer make the commitment to be a trustee.
- d) Parish social group – Link Councillor representative – C Gibbs, discussed ways to commemorate Remembrance Sunday.
- e) Church – Link Councillor representative – M Dale, not present to make a report.
- f) Speedwatch/SAM2 – Link Councillor representative – C Clifton. A Bishop reported that a speedwatch check was held today for an hour. 14 speeders were caught, and several people stopped to ask if the group could do checks in another village or area. The police safety camera people also stopped to say well done to the group. C Clifton noted that the signs are smaller and placed correctly. The next speed check will be in another area of the village. A Bishop discussed a meeting at Marshland St James with the police.
- g) Planning – Link Councillor representatives – C Clifton and M Purse, C Clifton noted that there is nothing to discuss at present. A Bishop noted that horses are being fly grazed. C Clifton noted that some of the horses have become free and that B Long has noted in the past that it is hard to get them off the site, but feels that as soon as the development starts they will be moved off the site. A member asked why the speed limit on Church Road has not been reduced yet

near the new development and is concerned by how the site is being managed. C Clifton noted that J Moorse has noted that a certain number of houses must be built first. C Clifton noted that safety signs are up. C Clifton to take a walk to the area and will discuss concerns with the developer as he should keep within expected regulations.

- h) Scout hut – Working group and Link Councillor representatives – N Friedmann noted that the meeting went well, and feedback is still needed on the leasing changes. C Clifton noted that P Farr is going to give feedback and negotiate with other Scouting members. C Clifton agreed to apologise for the statement made in the recent village magazine article. C Clifton noted that the Scouting group is going to allow the Parish Council and Consolidated Charity use the Scout hut when improvements have been completed. A present the working group is looking at CCTV and looking for clarification about the ownership of the brick foundation part of the building.
- i) Data protection – Link Councillor representative – M Dale, nothing to report on at present.
- j) Neighbourhood planning – Working group – C Clifton and M Purse. C Clifton noted that councillors need to be very familiar with the contents of the Neighbourhood Plan. C Clifton discussed the details of the plan and how it relates to the feasibility study.
- k) Strategy – Internal lead Councillor – C Clifton, nothing at present.
- l) Internal audit control – Working group – N Friedmann, nothing at present.
- m) Footway lighting – Clerk, nothing to report on at present.
- n) Footpaths, grounds, and Parish Council assets (bus stops, seating, and bins) – Clerk, nothing to report on at present.
- o) Rospa inspection report, this has been completed.
- p) Highway matters including items for Highway Rangers – Link Councillor representative – M Purse, nothing to report on at present.

#### **10. To consider financial business**

- a) To receive bank account balances £58,941.11
- b) To receive details of income received – none.
- c) To consider the recommended payments
 

Clerk wage	£526.06
Clerk expenses	£30.50
Westcotec	£16.50
Westcotec – realignment	£90.00
M&M Cleaning	£25.00
Litter collector	£75.00
Litter collector	£96.75
Vodafone	£13.32
Eon est	£57.58
Userone	£12.00
HMRC	£62.40

- d) To consider the current budget which includes the recommended payments

It was resolved to increase the CCTV budget to £6000. The members also discussed the playing field fence and the need to have this moved.

#### **11. To consider planning matters**

##### a) Applications

20/01333/F Terrington St John 553665 314368 The application is for a retrospective application for the installation and use of 5 No. outdoor dining pods The Barn Restaurant 2 School Road Terrington St John Norfolk PE14 7SE Application considered and supported at meeting held 23/9/20.

##### b) Decisions

20/00516/F Terrington St John Land E and NE of The Stet School Road St John's Fen End Terrington St John Norfolk - Proposed dwelling and use of agricultural land as gardens Application Refused 28 September 2020 Delegated Decision

20/01061/F Terrington St John Middlegate Main Road Terrington St John WISBECH Norfolk PE14 7RP - Retrospective planning permission for 2 no. tanks in existing tank bund (approved under application reference 14/00296/F). Construction of 4 no. tanks in new tank bund (approved under application reference 20/00466/F). Application Permitted 28 September 2020 Delegated Decision

20/01090/LDP Terrington St John Orchard Cottage 70 School Road Terrington St John Norfolk PE14 7SG - Application for a Lawful Development Certificate for the proposed construction of a carport using oak beams to form the main structure with a boarded, battened and interlocking tiled roof (matching existing house). No alterations to existing site entrance or levels. Carport to be timber clad with cedar T&G to boundary elevation (South) Application Withdrawn 21 September 2020 Withdrawn Application

#### **12. To consider the reopening the village playing field and allowing use of the play equipment**

After a discussion K Knight proposed and C Gibbs seconded to allow the use of the play equipment once a new safety sign was purchased and erected on the playing field. It was also **resolved** that C Clifton would purchase 2 hand sanitiser dispensers to put on the playing field.

#### **13. To receive general correspondence via email during the month and consider any further actions required**

All correspondence was circulated prior to the meeting and it was resolved that no further actions were required at this time.

#### **14. To receive items for next month's agenda**

- Orchard on School Road

#### **15. Date and time of next meeting – Will be held on Wednesday 4<sup>th</sup> November 2020**

#### **16. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)**

- ##### a) To consider quotes for work required

