

# **TERRINGTON ST JOHN PARISH COUNCIL**

**Serving the villages of Terrington St John and St John's Fen End**

**Minutes of the Ordinary Parish Council meeting of Terrington St John Parish Council held on Wednesday 3<sup>rd</sup> December 2025 at 7.00pm at Terrington St John, St John's Church, Church Road.**

**1. To record the names of those present**

Cllr A Bishop – Chair, Cllr J Ware, Cllr J MacCallum

1 member of the public

**2. To record the number of vacancies and consider co-option applications**

It was noted that there are 3 vacancies.

**3. To consider accepting apologies for absence**

It was resolved to accept apologies from Cllr A Hoey, Cllr M Knights, Cllr B Dye

**4. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations**

None

**5. To approve the minutes of the last ordinary council meeting held Wednesday 5<sup>th</sup> November 2025**

It was resolved to accept the minutes as a true and accurate records of the meeting, and they were duly signed by the Chair.

**6. To allow public participation – to include information from developers, Police representatives, or any other person invited to speak**

- Church road drains have been tarmacked over at York Row. Clerk to report. The drains along the trod have been filled up and this means water is laying near the drains.
- Need a phone number contact not just email addresses for the Clerk. The Parish Council is currently looking at new phone contracts for the Clerk.
- Village hall – parishioner asked about the bid for the Methodist Church. Could funds could be applied for, for an alternative, the Councillors confirmed this could happen. Parishioner also noted that Burman house is also now not a care home. Clerk to ask again what is happening with Burman house and that the village wants to be involved with what happens.
- Parishioner asked about the housing planned on School Road, the Clerk explained that a 20mph sign has been applied for. And asked if speed checks could take place more often.
- Parishioner asked about the consolidated charity money.
- Mill Road is catching on the bottom of cars, Clerk to report.

**7. To receive reports from Borough and/or County Councillors**

None present.

**8. To receive the Clerk's report, including matters arising from last month's meeting**

- Defibrillator at the school - still not working but action being taken to find out why.
- Gate at playing field – now fixed at no extra charge.
- Payment of RBL wreath (not BACS) – It was agreed this should be paid by BACS in line with the Financial Regulations.
- CCTV – arrangements to be made to meet with a new contractor.
- SAM3 – Councillors considered the slightly extra cost relating to the purchase of the SAM3. It was agreed the purchase of SAM3 should go ahead at £3824.00.
- Parish Partnership application – the Clerk noted that an application has been made.
- Newsletters – the Clerk noted that deliveries were made.

**9. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on previously**

- a) Cllr Dye: Nothing to report.
- b) Cllr Bishop:
  - Planning (other link Cllr MacCallum) - nothing to report
  - Village Hall Committee (other link Cllr Ware) – It was discussed that a visit should be arranged to Barton Bendish village hall. Councillors discussed having a smaller village hall with the scope of adding to the building in the future.
- c) Cllr Hoey:
  - SAM2
  - Police
- d) Cllr MacCallum:
  - Internal audit control – nothing to report. Waiting for additional information from the Clerk.
  - TSJ Consolidated Charity – dole distribution will be on Saturday.
  - Planning
- e) Cllr Ware:
  - Village Hall committee – nothing to add
- f) Cllr Knights
  - Asset management
  - Data protection

**10. To consider financial business**

- a) To receive bank account balances as at date of meeting and bank reconciliations for 30<sup>th</sup> November 2025 £94117.66
- b) To receive details of income received  
None

- c) To consider the recommended payments

It was resolved to agree the following payments

Wages	£955.34
HMRC	£164.67
Cozens	£30.00
I Westbrooke	£54.99
Elect est	£140.00
Vodafone	£18.50
VFHA	£26.00
TSJ School – defib pads	£65.00

Councillors also considered August payments made in the absence of a meeting.

It was resolved to agree those amounts.

- d) To consider net position and budget

Details circulated prior to the meeting.

- e) To consider a draft budget, precept requirement and Reserves policy

Councillors considered the proposed budget but agreed to consider it again at the next meeting.

- f) Now Open: West Norfolk Rural Community Grants Scheme – to consider funding opportunity and how it can be used (email 261125)

Information noted.

## 11. To consider planning matters

- a) Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.

- 25/01810/O - Outline application with some matters reserved for proposed new dwelling at East Ridge 124 School Road Terrington St John Wisbech Norfolk PE14 7SG – **deadline 3<sup>rd</sup> December 2025**

It was resolved to support this application.

- b) Decisions

- c) Address notification

- d) Correspondence

- Planning Appeal Notification 25/00400/O - Location Land Opposite 162 And N of 1 & 2 Gambles Terrace School Road Terrington St John Norfolk  
Proposed Development Outline Application: Proposed Self-Build Plots  
Appellant Mr And Mrs Fitzpatrick Appeal Reference  
APP/V2635/W/25/3375160 LPA Reference 25/00400/O – **deadline for comments 15<sup>th</sup> December 2025** – It was resolved to resubmit previous comments.
- Planning Application Withdrawn 25/00753/FM - Erection of 48 dwellings, including 10 affordable dwellings, and associated new vehicular access, hard and soft landscaping at Land Opposite 66 To 84 School Road, TSJ

**12. Policy review**

- Standing Orders
- Financial Regulations

**13. To receive general correspondence via email during the month and consider any further actions required:**

None

**14. To ratify decisions made by email/phone calls during the month**

None

**15. To receive items for next month's agenda****16. To consider meeting dates for 2026**

It was resolved to agreed the following dates for 2026 meetings:

Wednesday 7th January	Wednesday 4 <sup>th</sup> February	Wednesday 4th March	Wednesday 15th April
Wednesday 6th May	Wednesday 3rd June	Wednesday 1st July	No meeting August
Wednesday 2nd September	Wednesday 7th October	Wednesday 4th November	Wednesday 2 <sup>nd</sup> December

The Annual Parish Assembly will be held on Wednesday 15<sup>th</sup> April before the ordinary meeting and The Annual Meeting of the Parish Council will be held on Wednesday 6<sup>th</sup> May with the ordinary meeting continuing from this.

**17. Date and time of Ordinary Parish Council Meeting – Will be held on Wednesday 7<sup>th</sup> January 2026 at 7pm**

Details noted.

**18. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)**

- **Clerks pension** – It was resolved to provide a pension from The Peoples Pension Fund.