

TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End

Parish Councillors

Chair: Cllr Angela Bishop Vice Chair: Cllr Jo MacCallum
Cllr Aidan Hoey Cllr Bob Dye Cllr Jillian Ware Cllr Marc Knight
3 Vacancies

Gail Robinson – Parish Clerk
Mobile: 07831845440
Email: clerktsjpc@gmail.com

28th January 2026

I hereby give you notice that the **Ordinary Parish Council meeting of Terrington St John Parish Council** will be held on Wednesday 4th February 2026 at 7.00pm at **Terrington St John, St John's Church, Church Road**. All members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

- 1. To record the names of those present**
- 2. To record the number of vacancies and consider co-option applications**
- 3. To consider accepting apologies for absence**
- 4. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations**
- 5. To approve the minutes of the last ordinary council meeting held Wednesday 14th January 2025**
- 6. To allow public participation – to include information from developers, Police representatives, or any other person invited to speak**
- 7. To receive reports from Borough and/or County Councillors**
- 8. To receive the Clerk's report, including matters arising from last month's meeting**
 - To discuss alternative use of Parish Partnership grant, after Church Road SAM3 was withdrawn
- 9. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on previously**
 - a) Cllr Dye:
 - b) Cllr Bishop:
 - Planning (other link Cllr MacCallum)
 - Village Hall Committee (other link Cllr Ware)
 - c) Cllr Hoey:
 - SAM2
 - Police
 - d) Cllr MacCallum:
 - Internal audit control
 - TSJ Consolidated Charity
 - Planning
 - e) Cllr Ware:
 - Village Hall committee
 - f) Cllr Knights

- Asset management
- Data protection

10.To consider financial business

- a) To receive bank account balances as at date of meeting and bank reconciliations for 31st January 2026
- b) To receive details of income received
- c) To consider the recommended payments
- d) To consider net position and budget
- e) To consider and agree Clerks phone contract
- f) To appoint Internal Auditor for 2025/26 records
- g) To consider donation request for flower box at the surgery
- h) To consider church grounds donation request

11.To consider planning matters

- a) Applications
Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.
- b) Decisions
- c) Address notification
- d) Correspondence

12.Policy review

- Standing Orders
- Financial Regulations

13.To receive general correspondence via email during the month and consider any further actions required:

14.To consider items for the next newsletter

15.To ratify decisions made by email/phone calls during the month

16.To receive items for next month's agenda

17.Date and time of Ordinary Parish Council Meeting – Will be held on Wednesday 4th March 2026 at 7pm

18.To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

- To consider Grounds Maintenance contract for 2026 season
- To consider CCTV provision and alternative way forward
- To consider Assertion 10 requirements for emails
- To consider alternative bin emptying provision

Terrington St John Parish Council welcomes the public and press to its meetings. The public and press can address the Parish Council during the Public Participation agenda item.

However, the law does not permit members of the public to take part in the debates.

Signed: Gail Robinson

Date: 28th January 2026