

TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End

**Minutes of the ordinary meeting of Terrington St John Parish Council
Held on Wednesday 3rd February 2021 at 7.00pm
Via online and telephone conferencing**

Present: C Clifton – Chair, K Knight- Vice Chair, C Gibbs, A Bishop, B Dye, M Dale, A Hoey and N Friedmann arrived at 7.12pm
A Christie – developer and S Squire arrived at 7.35pm.

1. To consider accepting apologies for absence

It was **resolved** to accept apologies from M Purse.

2. To record declarations of personal and/or prejudicial interest from members in any item to be discussed

Declaration of interest by the Clerk on fencing quotes – Robert Fencing Ltd, A Hannay Director.

3. To approve the minutes of the last ordinary council meeting held 6th January 2021

It was **resolved** to approve the minutes as a true and accurate record of the meeting, and they were duly signed by the Chair.

4. To receive reports from Borough and/or County Councillors

No Borough or County Councillors present.

5. To suspend the meeting to allow public participation

The meeting was closed to allow public participation.

A Christie was welcomed to the meeting. A Christie thanked the members for inviting him to the meeting. A Christie discussed the changes he would like to make to the development and the reasons for the additional units. Additional units are a combination of detached and semidetached bungalows. The members discussed the changes, a member would like to know the ratio of shared ownership or those properties that are going to be more accessible. A Christie explained that at present there are 7 and the final amount would be 20%, which would be 9 units. A Councillor asked for details as to how this would be funded. A Christie reported that Freebridge housing association that would like to take these on. A Councillor asked if Borough Council would accept bungalows as they are within a flood zone.

N Friedmann arrived at 7.12pm

This matter was discussed initially with no encouragement however this may have changed, and they are measured on the number of houses built so it may now be possible and to the developer would make the site viable. The developer is keen to get on site as soon as possible. A Christie discussed why the development had not started earlier as expected. A Councillor asked about needing to comply with flood plain need. A Christie discussed how they would be meeting the expectations of flooding protection. A Councillor asked about the 106 requirements – A Christie confirmed they would stay in place. The members resolved to fully support all the matters raised by the developer and the changes he wished to make if asked to consult by the local planning authority.

A Christie thanked the members and welcomed any further questions if necessary.

The meeting was opened.

6. To receive the Clerk's report, including matters arising from last month's meeting

- a) The Clerk gave a progress report on Community Governance training.
- b) The members considered the information gathered regarding potential additional lighting columns on School Road and would like to reconsider this again at the end of the year when part of the footpath is completed.
- c) New Road gateway location – C Clifton, Clerk and local resident have met to suggest and agree a suitable location. The Clerk reported that photos and details of location have been forwarded to highways for their feedback/approval.

7. To receive and consider reports/updates on the following matters from any or a delegated Parish Councillor or the Clerk

- a) Police Liaison – Link Councillor representative B Dye – The Police service is being affected because of Covid 19. A Councillor discussed areas he feels are important to the community, such as speed checks in the village and encouraged other members to talk to the police to encourage them to conduct checks in the village. Substantial amount of people being fined because of Covid 19 breaches of lockdown.
- b) TSJ Consolidated charity trustees – Link Councillor representatives – C Clifton, C Gibbs and A Hoey – nothing to report at this time.
- c) Parish social group – Link Councillor representative C Gibbs showed the members some options for a new village sign for St John's Fen End.

S Squire arrived at 7.35pm.

Prices range from £3,500 to £5,000 for the sign, there would be an additional cost for putting it in place. The members discussed possible options so these can be investigated further.

- d) Church – Link Councillor representative – M Dale reported that both the Church and Methodist Church are temporarily closed at the moment. Two members of the congregation have Covid 19. At present not looking to open the Church until the end of March.
- e) Speedwatch – Link Councillor representative – A Bishop, this is on hold until due to Covid 19.
- f) SAM2 – Link Councillor representative – A Hoey, asked if anyone sees a SAM2 not working could they let him know so the equipment can be recharged. A Hoey will be looking to see if there are more possible positions. A member discussed the feasibility study. The members feel that SAM2 data may need to be considered along side the feasibility study as it was conducted during Covid 19. It was noted that the equipment is very out of date for downloading.
CCTV – three companies have been approached for car park and playing field CCTV. Costings are as expected, the Scout leaders are onside and now looking into DBS and GDPR matters.

- g) Planning – Link Councillor representatives – C Clifton and M Purse. The Neighbourhood Plan has been submitted and is now on hold due to Covid 19. C Clifton is following this up and would like the referendum at the same time as the election. S Squire noted that meetings at the Borough Council are on hold too. At present the Government is committed to the election going ahead. The Clerk noted that Planning training is coming up with Norfolkalc.
- h) Scout hut – Link Councillor representatives – N Friedmann. At present no update to give.
- i) Data protection – Link Councillor representative – M Dale. C Clifton asked M Dale to find out more information regarding GDPR/policies/DBS ready for CCTV implementation.
- j) Neighbourhood planning – Link Councillor representatives – C Clifton and M Purse. Discussed earlier in the meeting.
- k) Strategy – Internal lead Councillor – C Clifton. C Clifton discussed the housing developments and how these will meet the village requirement.
- l) Internal audit control – Link Councillor representative – N Friedmann. It was agreed that next month the Parish Council would select an internal auditor.
- m) Footway lighting – Clerk. The Clerk had nothing to report.
- n) Footpaths, grounds, and Parish Council assets (bus stops, seating and bins) – Clerk. The Clerk reported that a van had knocked over a post in front of the village shop during the month, this has been reported to Highways and they would endeavour to replace the post within 6 weeks. The members agreed that the rubbish has been removed from the slip roads, however this is beginning to build up again. The members discussed the rubbish that has been dumped in the area.
- o) Highway matters including items for Highway Rangers – Link Councillor representative – M Purse. Issues were raised for the Clerk to report to the Highway Rangers.
- p) Norfolkalc Link Councillor representative – A Bishop. A Bishop gave an update on the use of Begdale orchard. Norfolk wildlife trust are happy to do a survey on the orchard. The owner is happy for the Parish Council to do what they like but it was resolved that a formal contract should be put in place and that the owner should have this drawn up. Norfolkalc have launched a carbon reduction initiative and are able to provide a lot on information on this. The members discussed this. Norfolkalc have now appointed a committee. M Dale asked an article for the village magazine on this issue, which A Bishop agreed to do.
- q) Chair’s report – Parish Councillor C Clifton. C Clifton discussed the fly tipping concerns he has raised with County Councillor B Long. And A Wallace and D Jefferies have been asked about the dualling of the A47. S Squire also agreed to find out more information.

8. To consider financial business

- a) To receive bank account balances
Balance at bank as at 31st January 2021 £54,319.72
- b) To receive details of income received
No income received during the month.
- c) To consider the recommended payments

Net wages	£ 753.04
HMRC	£ 84.80
Clerk expenses	£159.35 (includes Microsoft sub £135.36 paid by card)
Westcotec	£16.50
Vodafone	£13.32
Eon est	£57.58
UserOne est	£12.00
IOC	£35.00
Scribe subscription	£339.60

The Clerk expressed the need to consider having a second banking account if funds go over £85,000 as that is the limit of protection under the FSCS. And to incorporate this consideration this within a Reserves Policy. Clerk to come back with more information at the next meeting.

**9. To consider making donations in line with the budget
Budget has £1,817.00 allocated to S137**

- East Anglia's Children's Hospices (EACH) £322
- Citizens Advice Bureau £322
- Village church grounds £800.00
- MAGPAS Air Ambulance £50.00
- Age Uk £322

10. To consider planning matters

a) Applications

- 21/00046/F PROPOSED TWO STOREY REAR EXTENSION at 9 Manor Drive Terrington St John Wisbech Norfolk PE14 7TB. The members **resolved** to support the application as it will be an improvement to the village.
- 20/01542/F Proposed residential development including demolition of existing structures at The Cottage School Road St John's Fen End Terrington St John Norfolk. The members **resolved** to support the application as it does more to stop the over shadowing.

b) Decisions

c) Address notification

d) Correspondence

- 35 Home development on School Road – update from developer, email circulated prior to meeting. This item was considered as part of public participation.

A Hoey left the meeting at 9.04pm

11. To receive general correspondence via email during the month and consider any further actions required:

- Members of the public have, during the month expressed concern about the amount of dog fouling in the village. The Clerk reported that a poster has been made and has been published on all the Parish Council social media.
- Invitation to bid for CIL funding. The Clerk suggested that this is an opportunity that the Parish Council should consider taking up. The first

step is to publish the poster provided by the Borough Council inviting suggestions from the community.

- A member of the public has expressed concern about the number of vehicles parking on School Road pavement.

12. To consider information about Assets of Community Value

The members agreed that the Clerk should find out how possible this is for areas and building within the village.

13. To receive items for next month's agenda

- To appoint an internal auditor – current Internal Auditor is able to continue at the same cost as last year.
- To adopt a Reserves Policy

14. Date and time of next meeting – Will be held on Wednesday 3rd March 2021.

15. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

It was **resolved** to close the meeting to consider quotes for a new fence on the playing field.

- a) To consider quotes for work required