

TERRINGTON ST JOHN PARISH COUNCIL

Minutes of the ordinary meeting held on Wednesday 1st September 2021 at 7.00pm in the Methodist Church Hall

1. Present

C Clifton - Chair, K Knight - Vice Chair, C Gibbs, B Dye, M Purse, A Bishop, A Hoey and N Friedman
PC Paula Gilluey
2 members of the public

C Clifton welcomed everyone to the meeting and reminded everyone that he will sadly leaving the Parish Council and discussed some of the things the Parish Council are doing and how they will be able to carry on.

2. To consider accepting apologies for absence

It was **resolved** to accept apologies from M Dale.

3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations

There were no declarations of interest.

4. To approve the minutes of the ordinary council meeting held 20th July 2021

It was **resolved** to approve the minutes of the last meeting held 20th July 2021 as a true and accurate record of the meeting.

5. To receive reports from Borough and/or County Councillors

No Councillors in attendance.

6. To suspend the meeting to allow public participation – including to receive information from developers

The meeting was closed.

A member of the public was welcomed to the meeting and given the opportunity to give a presentation about a development in the village they are looking to propose in the future. C Clifton thanked the two people attending for their presentation and fed back on the current position of the Parish Council in relation to the Neighbourhood Plan details about School Road, road safety and that the development would be outside the village envelope.

PC Paula Gilluey was welcomed to the meeting, duly explained her role and how she would like to work with and support the Parish Council and the Terrington St John community.

C Clifton outlined problems and the ways the Parish Council is being proactive

- Number of HGV travelling through the village.
- Speeding traffic through the village.
- The parking on pavements is a problem, particularly School Road and some points on Main Road.

- The Parish Council has had funding for a feasibility study for a pedestrian crossing on Main Road, along with other improvements to the village. Indications are that this should be going ahead although no official agreement has been received. Clerk to follow up on this.
- SAM2 equipment - C Clifton explained that the police are not willing to use the data collected, in the way the Parish Council would like. PC Gilluey discussed how the data can be used but acknowledged that there may be reasons why the police are not able to use the data and gave an example. This matter was discussed with PC Gilluey. PC Gilluey noted that she had seen the speed watch data and that it had met the requirement to trigger a police vehicle. K Knight discussed the locations of the SAM2 and how affective they have been.
- Issue of drugs and the items found at the playing field. PC Gilluey reminded the parish to report any issues found, the best way being through website and SNT.
- B Dye asked if PC Gilluey drove a marked police car, PC Gilluey noted that she does not and acknowledges that it would be a deterrent to crime to see that in the village.

7. To receive the Clerk's report, including matters arising from last month's meeting

- a) To give progress report on Community Governance training
The Clerk reported that the next deadline for draft assignments is mid October.
- b) Add to all the items on my clerks report and how they will be dealt with.
 - Clerk to let the two regular attending parishioners know that the meetings are now being held back in person.
 - The Parish Council would like a small Speed Watch stand at the referendum.
 - Clerk to add a feature on Facebook about the Speed Watch group in the hope that more people will volunteer.

8. To receive and consider reports/updates on the following matters from any or a delegated Parish Councillor or the Clerk

- a) Police Liaison – Link Councillor representative – B Dye PC Gilluey has already fed back earlier in the meeting.
- b) TSJ Consolidated charity trustees – Link Councillor representatives – C Clifton, C Gibbs, A Hoey and M Dale – just need to progress.
- c) Parish social group – Link Councillor representative – C Gibbs –
Village sign – C Gibbs gave a report on the progress to purchasing a village sign for SJFE. Documents were circulated at the meeting showing costs, designs and specifications. The members considered this information and resolved to use the Village Sign people. C Gibbs proposed, A Bishop seconded and all agreed. C Gibbs to follow up nearer the deliver date on the base. Will take 15 months to be ready.
- d) Church – Link Councillor representative – M Dale, absent
- e) Speedwatch – Link Councilor representative – A Bishop – The Speed Watch team need more volunteers.
- f) SAM2 – Link Councillor representative – A Hoey –
A Hoey gave a report on the current position on the CCTV, just a few things that need doing. Agreed that it should be published on website and Facebook that

there is CCTV on the village play area, this may deter bad behaviour. Make sure hedge is not cut until cabling is covered.

SAM2 camera – the members discussed the equipment and the data that is collected from it. A Hoey and K Knight to meet to review data.

- g) Planning – Link Councillor representatives – C Clifton and M Purse – nothing to report.
- h) Scout hut – Link Councillor representatives – N Friedmann – nothing to report
- i) Data protection – Link Councillor representative – M Dale
- j) Neighbourhood planning – Link Councillor representatives – C Clifton and M Purse – including details of the referendum, The referendum is 30th September. C Clifton formally thanked M Purse for all her work on the Neighbourhood Plan during the last 5 years.
- k) Strategy – Internal lead Councillor – C Clifton reported that there are still some highway matters that need to be addressed, and these will need following up on.
- l) Internal audit control – Link Councillor representative – N Friedmann reported that the items raised in her internal control audit need to be reviewed and actioned with the Clerk.
- m) Footway lighting – Clerk – nothing to report.
- n) Footpaths, grounds and Parish Council assets (bus stops, seating and bins) – Clerk – nothing to report.

N Friedmann left at 9.15pm.

- o) Highway matters including items for Highway Rangers – Link Councillor representative – M Purse – nothing to report.
- p) Norfolkalc Link Councillor representative – A Bishop gave a brief report on the Orchard progress
- q) Chair's report – Parish Councillor C Clifton – nothing further to report.

9. To consider financial business

- a) To receive bank account balances
The Clerk reported that the bank holds a balance of £63,769.09
- b) To receive details of income received
There was no income received since the last meeting.
- c) To consider the recommended payments

Net wages	£580.15
HMRC	£55.40
Vodafone	£21.99
Electric est	£57.55
UserOne	£12.00
Westcotec	£16.50
ADT	£2035.60
HHA	£537.60
M&M Cleaning	£25.00

10. To consider planning matters

- a) Applications
Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be

considered by the Councillors at their scheduled meeting, even if they are not listed below.

- 21/00690/F - Proposed Chalet Dwelling at Bella Close Terrington St John Norfolk - Deadline 8th September –
It was resolved to make no comment but to reference borough and highway comments.
- 21/01623/F - Single storey extension to rear of detached dwelling at Old Rose & Crown Main – Deadline 10th September-
It was resolved to support the application as it will be an asset to the village.
- 21/01608/F - Proposed first floor extension at 148 School Road Terrington St John WISBECH Norfolk PE14 7SG – Deadline 8th September –
A Bishop declared an interest as the property opposite her house.
It was resolved to support the application.
- 21/01711/F - Two storey side extension and alterations to dwelling at Windale Church Road Terrington St John Wisbech Norfolk – It was resolved to support this application but extension needs to be in keeping with the character of the village
- 21/01504/F - Proposed first floor extension at 140 School Road Terrington St John Norfolk PE14 7SG - It was resolved to support the application.

- b) Decisions
- c) Address notification
- d) Correspondence

11. To receive general correspondence via email during the month and consider any further actions required:

Matt Gosling letter – Strong objection to this as this does not meet the condition number there is a legal obligation to build the footpath.

12. To receive items for next month's agenda

Election of Chair

13. Date and time of next meeting – Will be held on Wednesday 6th October 2021

14. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

- a) To consider quotes for work required