

# **TERRINGTON ST JOHN PARISH COUNCIL**

## **Serving the villages of Terrington St John and St John's Fen End**

**Minute of the ordinary meeting of Terrington St John Parish Council  
held on Wednesday 4<sup>th</sup> March 2020 at 7.00pm**

**Present:** C Clifton - Chair, M Dale, B Dye, C Gibbs and N Friedmann.

Two members of the public (including a parishioner that would like to fill the councillor vacancy)

B Long – Councillor, S Squire – Councillor

**1. To receive and consider accepting apologies for absence**

Apologies were accepted from M Purse and A Hoey.

**2. To record declarations of personal and/or prejudicial interest from members in any item to be discussed**

There were no declarations of interest.

**3. To approve the minutes of the last ordinary council meeting held 5<sup>th</sup> February 2020**

It was **resolved** that the minutes were a true and accurate record of the meeting and duly signed by the Chair.

**4. To suspend the meeting to allow public participation**

There was no request from the public present, to allow their participation.

**5. To receive the Clerk's report, including matters arising from last month's meeting**

The Clerk's report was circulated prior to the meeting.

The Clerk noted that the Neighbourhood Plan is now at a good point to arrange a meeting with R High. C Clifton discussed the processes undertaken so far, including the areas that have been including in the Neighbourhood Plan for development.

Councillors thanked C Clifton for preserving with this.

Highways – C Clifton discussed the areas that need to be considered ready for the meeting with the new area manager. This included the gateways that were arranged for the village and them not being correct on two occasions. It was noted that the drainage issue for Main Road outside a parishioner's house had not worked. B Long asked what is on the list for Highways to look at. After discussion he would like to know more information so that he can support the Parish Council.

The Clerk reported that a charity meeting needs to be held with the trustees before 24<sup>th</sup> March training that C Gibbs and C Clifton are attending.

The Clerk going to attend the Spring Conference.

6. **To receive and consider reports/updates on the following matters from any or a delegated Parish Councillor**
- a) **Chair, Parish Councillor C Clifton** – C Clifton noted that the bus shelter was renewed last year, and Highways altered the kerb to make this a safer area and bollards were put in place too. The Parish Council is continuing to receive positive comments about the extended car park. C Clifton discussed other recent improvements to the village. In future the Parish Council would like to see a controlled crossing on Main Road to make the road safer for pedestrians when crossing.
  - b) **Police Liaison, Link Councillor representative B Dye** – B Dye reported that regrettably no one able is able to attend tonight's meeting. The Scam officer position is carrying on for another 12 months.
  - c) **TSJ Consolidated charity trustees, Link Councillor representatives, C Clifton, C Gibbs, A Hoey and N Friedmann** – The Clerk noted that a meeting will be arranged to prepare for the training being undertaken by C Clifton and C Gibbs on 24<sup>th</sup> March.
  - d) **Parish social group, Link Councillor representative C Gibbs** – C Gibbs noted that a village litter picking day is being arranged to help improve the look of the village. B Long suggested approaching the Borough Council to borrow litter picking equipment. **Action: Clerk**
  - e) **Church, Link Councillor representative M Dale** – M Dale reminded everyone that the Shanty men are performing in the Church on 29<sup>th</sup> May and this should be an excellent evening of entertainment.
  - f) **Speedwatch/SAM2, Link Councillor representative C Clifton** – C Clifton more people are needed to support this initiative to allow for even more opportunities to monitor traffic speed in the village. Unfortunately, the roads are still getting people speed even though Speedwatch team have hi vis jackets and can be easily seen.
  - g) **Planning, Link Councillor representatives C Clifton and M Purse** – Nothing to report or discuss at this time.
  - h) **Scout hut, Link Councillor representative N Friedmann** – N Friedmann noted that the lease is with the Scouts for them to review, now with the Scouting group for them to review.
  - i) **Data protection, Link Councillor representative M Dale** - Nothing to report.
  - j) **Neighbourhood planning, Working group C Clifton and M Purse** – Nothing further to report.
  - k) **Strategy, Internal lead Councillor C Clifton** – Nothing to discuss at this point.
  - l) **Internal audit control, Link Councillor representative N Friedmann** – Nothing to discuss at this time.
  - m) **Footway lighting, Clerk** – Nothing to report at this time.
  - n) **Footpaths, grounds and Parish Council assets (bus stops, seating and bins) Clerk** – Nothing to discuss at this time.

- o) **Highway matters including items for Highway Rangers, Link Councillor representative M Purse** – Nothing to add.

The meeting was suspended to allow for public participation

M Hall confirmed the planters are suitable and will be put in place when weather is better. M Hall attended the surgery meeting, someone was willing to do defib lessons, he will be attending Friday coffee morning. The coffee mornings are going well, and they would like to take part in the litter picking. M Hall asked when will the CCTV be put up. C Clifton explained that the pharmacy is happy to have them, and this is moving forward but no update at present. It was noted that a car was vandalised, which was reported to the police.

Mother's Day church service at the church and an Easter egg hunt – details can be on put on the Parish Council Facebook page and next door.

The meeting was opened.

## 7. To consider financial business

### a) To receive bank account balances

The Unity Trust bank balance as at 29<sup>th</sup> February 2020 £24,235.28.

### b) To receive details of income received

No expected income or received since the last meeting.

### c) To consider the recommended payments

It was **resolved** to make the following payments.

BACS	G Robinson – Clerk		£704.14
BACS	L Robinson – Litter collector		£60.00
BACS	H Murrell – Litter collector		£60.00
BACS	G Robinson – Expenses		
	Use of home Jan	£18.00	
	Use of internet Jan	£6.00	
	Ink x 2	£69.50	£93.50
BACS	Westcotec		£16.50
DD	Vodafone – end of month		£13.00
DD – est	Eon		£57.58
DD	Userone 3 x laptop security		£12.00
BACS	SLCC – Subscription (April)		£109.00
BACS	ALCC - Subscription (April)		£40.00
BACS	Scribe accounting package		£271.68
BACS	All Pests Controlled`		£60.00
BACS	Norfolk Playing Fields Association		£20.00
			£1517.40

### d) To consider the current budget which included the recommended payments

The budget was not considered this month.

### e) To agree internal auditor for 2020/21

It was resolved to appoint J Raby as the internal auditor.

**8. To consider planning matters**

**a) Applications**

20/00312/F Variation of Condition 1 of Planning Permission 16/01706/F:  
Construction of 3 dwellings and associated buildings. at Hollycroft 47 Old Church Road Terrington St John Wisbech Norfolk PE14 7XA. It was **resolved** to support the application as it will be an enhancement to the village and building.

**b) Decisions**

19/01885/F Terrington St John Land At Shopfield House 53 Old Church Road Terrington St John Wisbech Norfolk PE14 7XA - Proposed dwelling and detached garage Application Permitted 12 February 2020 Delegated Decision

**c) Correspondence**

No correspondence.

**d) To receive a report on larger planning developments, Link Councillor representatives M Purse and Clifton** – The clerk has no updates from the developer.

**9. To consider the general correspondence sent via email during the month and consider any further actions required**

All correspondence was circulated prior to the meeting via email, it was **resolved** that no further actions were necessary.

**10. To receive items for next month's agenda**

None at this time.

The members considered the details of a parishioner wishing to be co-opted as a councillor. After consideration it was **resolved** to co-opt S Niemiec as a member of the Parish Council.

**11. Date and time of next meeting** – The scheduled next meeting will be held on Wednesday 1<sup>st</sup> April 2020 at 7.00pm after the Annual Parish Assembly

**12. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)**

**a) To consider quotes for work required**

There were no confidential items to consider at this meeting.