

TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End

Minutes of the **Ordinary Parish Council meeting of Terrington St John Parish Council**
Held on Wednesday 14th January 2026 at 7.00pm
At **Terrington St John, St John's Church, Church Road.**

1. To record the names of those present

Cllr A Bishop – Chair, Cllr J Ware, Cllr B Dye, Cllr M Knights
1 member of the public
G Robinson - Clerk

It was noted that the meeting was originally scheduled for 7th January 2026, however due to the snow fall that day it was decided to reschedule the meeting for one week later, being 14th January.

2. To record the number of vacancies and consider co-option applications

It was noted that there are 3 vacancies.

3. To consider accepting apologies for absence

It was resolved to accept apologies from Cllr J MacCallum and Cllr A Hoey.

4. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations

There were no declarations of interest.

5. To approve the minutes of the last ordinary council meeting held Wednesday 3rd December 2025

It was resolved to accept the minutes of 3rd December 2025 as a true and accurate record of the meeting, and they were duly signed by the Chair.

6. To allow public participation – to include information from developers, Police representatives, or any other person invited to speak

There were no representatives present.

7. To receive reports from Borough and/or County Councillors

There were no reports.

8. To receive the Clerk's report, including matters arising from last month's meeting

- The Clerk reported that unfortunately the gate at the entrance to the playing field is broken again. Councillors discussed and agreed to go back to the contractor to note that the gate is broken and therefore that perhaps the mechanism is not fit for purpose. Cllr Knights to go and look at the gate first prior to contacting the contractor.

- The Clerk noted that the gate behind the Scout Hut is broken again and the code is faulty. Cllr Knights to look at this again before the Clerk goes back to the contractor again.
- Methodist Church purchase has not gone through completely yet, but the new owners are happy to work with the Parish Council to see the walk plaques put in an alternative position during building work. Cllr Bishop noted that a parishioner has contacted her to discuss where they could go, but ideas are just being suggested at this time.
- The PP grant application for just the school flashing signs was made. Follow up material requested was sent today. The grant for the tarmac at the front of the church was withdrawn as this was kindly put in place for free by HRC Ltd just before Christmas and looks great.
- A complaint about Church Road has been received as there is now a pothole and the road and is falling away into the verge. The Clerk noted that this has been reported.
- The defibrillator at the front of the school is now working.

9. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on previously

- a) Cllr Dye: bin is overflowing, the clerk explained the situation, DB to make a strong email to BCKLWN.
- b) Cllr Bishop:
 - Planning (other link Cllr MacCallum) nothing to report.
 - Village Hall Committee (other link Cllr Ware) nothing to report.
- c) Cllr Hoey:
 - SAM2 - 1 SAM2 speed unit was moved to the west end of the village near the Surgery. There was noticeable results in drivers slowing down which is positive. We still have a good level of support from KLBC speed safety team who are 'on side'. He reported a busy visit in the run up to Christmas.
 - Police – Unless any key issues are raised by other members of the Parish Council members, Cllr Hoey will send PC Chris Lorraine a brief note just to keep the parish on the radar. There were no other issues raised.
 - Gate & Soccer goal nets – Cllr Hoey observed that the nets were still up when last checked but the gate is still broken at the top hinge; he thinks that it is worth having it removed and stored until an additional CCTV camera is installed to cover the area.
- d) Cllr MacCallum:
 - Internal audit control – No report
 - TSJ Consolidated Charity – In the absence of Cllr MacCallum, the Clerk reported that the dole was collected at the December coffee morning and some is still being collected. The Clerk noted that Cllr MacCallum is attending charity training. It was agreed that 50% of this should be paid by the Parish Council as the training will raise matters that will be beneficial to the Parish Council when deciding how to run a new

community building. It was agreed that the Parish Council would pay the bill initially with a 50% coming from the Consolidated Charity as a repayment.

- Planning – No report

e) Cllr Ware:

- Village Hall committee

Cllr Ware reported that the Church Christmas tree fayre went well. Jayne and Tim put it together and worked hard on it. Just over £500.00 was raised and split between the Church and Parish Council. The fayre was well attended, and everyone enjoyed themselves. The Bishop of Ely came and blessed the trees. It was agreed to start planning earlier for the fayre in future years.

Cllr Knights to follow up on a donation that was going to be given for the Christmas fayre.

The Clerk to arrange the two visits to, two other villages that have good village halls.

Cllr Bishop noted that a meeting was held in the church before Christmas to discuss how the church would be used in the future. It is hoped that a friends of the Church could be set up to upkeep the building. Councillors hoped that there is an element of collaboration.

f) Cllr Knights

- Asset management – No report
- Data protection – No report.
- There is too many cars parked directly outside the school on the yellow lines, facing the wrong way round. It maybe cleaners or caretaker but they should not be parking there. Parents should be encouraged to put their children into the cars from the pavement not from the road. Light out near the school and needs to be fixed – Clerk to report.

10. To consider financial business

a) To receive bank account balances as at date of meeting and bank reconciliations for 31st December 2025 £95,664.63

b) To receive details of income received

Rent £770.00 and Parish Partnership grant for 50% of car park £2,275.00

c) To consider the recommended payments

Wage	£930.54
HMRC	£461.02
WFHA	£26.00
Microsoft – GR expense	£138.24
Electric	£167.21
Scouts hall rent	£120.00
Church hire	£20.00
Newsletter	£163.20
A Hoey mileage	£29.70
Rio IT	£3.60
C G Robinson – clips	£4.59

M&M Cleaning £25.00

Vodafone £18.50

It was resolved to make these payments.

Councillors consider the information about a new phone for the Clerk. Cllr Ware presented details of a new phone and a data sim package. Discussed and agreed to be an agenda item for next month.

- d) To consider net position and budget

Circulated during the month.

- e) To agree 2026/27 budget, precept requirement and Reserves policy

Councillors considered and agreed a budget for 2026/27. It was proposed by Cllr Bishop a £50,000 precept should be requested. This was seconded by Cllr Ware and all agreed.

11. To consider planning matters

- a) Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.

25/02056/F – Erection of a two-story side extension at Karnten, 40 School Road, TSJ – deadline 9th January. It was resolved to support the application.

25/02098/LDE – Application for a lawful development certificate for continued occupation in excess of 10 years in breach of planning permission 2/86/0823/F, condition number 1 at Newlands, School Road, TSJ – deadline 15th January. It was resolved to support this application.

- b) Decisions

- c) Address notification

- d) Correspondence

12. Policy review

- Standing Orders – next meeting.
- Financial Regulations – next meeting.

13. To receive general correspondence via email during the month and consider any further actions required:

None

14. To ratify decisions made by email/phone calls during the month

None

15. To receive items for next month's agenda

- Clerks phone
- Flower boxes for surgery
- SO
- FR
- Ground maintenance quotes

- Newsletter contents
- Appoint internal auditor
- CCTV provision

16. Date and time of Ordinary Parish Council Meeting – Will be held on Wednesday 4th February 2026 at 7pm

The date and time of the next meeting was noted by those present.

17. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)