

# **TERRINGTON ST JOHN PARISH COUNCIL**

## **Serving the villages of Terrington St John and St John's Fen End Minutes of the Ordinary Parish Council meeting Held on Wednesday 4<sup>th</sup> March 2026 at 7.00pm in St John's Church**

**1. To record the names of those present**

Cllr A Bishop – Chair, Cllr J MacCallum – Vice Chair, Cllr J Ware, Cllr M Knights  
G Robinson – Clerk

**2. To record the number of vacancies and consider co-option applications**

It was noted that there are still 3 vacancies.

**3. To consider accepting apologies for absence**

It was **resolved** to accept apologies from Cllr B Dye and Cllr A Hoey

**4. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations**

There were no declarations of interest.

**5. To approve the minutes of the last ordinary council meeting held Wednesday 4<sup>th</sup> February 2025**

It was **resolved** to approve the minutes of the ordinary council meeting held 4<sup>th</sup> February 2025 as a true and accurate record of the meeting. The minutes were duly signed by the Chair.

**6. To allow public participation – to include information from developers, Police representatives, or any other person invited to speak**

There were no members of the public present.

**7. To receive reports from Borough and/or County Councillors**

There were no Borough or County Councillors present.

**8. To receive the Clerk's report, including matters arising from last month's meeting**

- Playsafe annual checks have been booked.
- Bin by the bus stop – The Clerk noted that we are waiting to see if the Parish Council is authorised to have a replacement bin liner, if not the current bin will need to be removed. It was agreed the Clerk should get quotes for a bin liner ready to be considered at the next meeting.
- The People's Pension Fund require a one-off charge of £500.00 plus VAT. It was agreed the Clerk to find out if NEST charge, and if not go forward with them.
- Vodafone – It was agreed to take up a contract of £12/month for 24 months for 100gb of data and free phone calls and texts.
- Village hall visits – Barton Bendish visit has been arranged for 20<sup>th</sup> March.

- Facebook suggestions for a new bench to commemorate a popular parishioner that has died recently. It was agreed the Parish Council has no capacity to provide benches for people that have died and lived in the village.
- SAM3 it was agreed that it should still be ordered but would like a 'Slow down' sign even if it costs more.
- Old Church Road zig zag lines – It was agreed these need reporting to highways as they are barely visible now.

**9. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on previously**

a) Cllr Dye:

b) Cllr Bishop:

- Planning (other link Cllr MacCallum)
- Village Hall Committee (other link Cllr Ware)

c) Cllr Hoey: Cllr Hoey sent a report:

- SAM2 - 1 x SAM 2 Speed Unit mounted at the Primary School and battery changed; I remain of the view that these units have a positive effect on drivers' behaviour and that we should look to purchase a further unit to replace the faulty one and can lead on this. We still receive a good level of support from KLBC Speed / Safety Team who is 'on side'.
- Police - I will Email PC Chris Lorraine just to remind him that we are still here.
- Bus Stop - The shards of glass from the vandalism are still on the ground there which does pose a risk to bus users. – Cllr Knights agreed to go and clear the glass tomorrow.

d) Cllr MacCallum:

- Internal audit control – Clerk to hand over accounting records at the end of the meeting so they can be checked.
- TSJ Consolidated Charity – A meeting of the Trustees is arranged for 16<sup>th</sup> March.
- Planning

e) Cllr Ware:

- Village Hall committee – An events meeting was held on Monday 2<sup>nd</sup> March. It was a good catch up. More people at the last coffee morning and there was a bit of a book swap. About £18 raised as a whole. 6 people attended. Discussed what types of things people could do for an Easter themed coffee morning in April. Perhaps do a village event in the summer, but the committee members couldn't decide what it could be and mainly there are not enough people to run an event. In the past, events have been linked to a national event. At the last coffee meeting, people said they would like a bingo. Clerk to find out more info from P Farr as to how and where to run an event and they have held one recently.

f) Cllr Knights

- Asset management
- Data protection

## 10. To consider financial business

- a) To receive bank account balances as at date of meeting and bank reconciliations for 28<sup>th</sup> February 2026

Bank balance reconciled as at 28<sup>th</sup> February 2026 £93,316.86.

- b) To receive details of income received

The Clerk noted that £1,146.00 was received as the refund for the Old Church Road lamp reconnection. However, this needs to be challenged as it is not the same amount as was paid.

£329.13 Church and Village Hall Committee Christmas fayre.

- c) To consider the recommended payments

The Clerk presented the following amounts for authorisation:

Wages	£955.54
HMRC	£164.47
WFHA - Clerk	£26.00
New Clerk phone – Clerk expense	£152.99
Cozens March and February	£60.00
Electric est as invoice not received yet	£170.00
Church hire	£20.00
Rio IT	£3.60
Vodafone DD	£18.55

It was agreed that all these payments should be made and the Clerk confirmed they are all set up ready for authorisation with the bank.

- d) To consider net position and budget

The Clerk circulated the net position as at 28<sup>th</sup> February.

## 11. To consider planning matters

- a) Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed on the agenda.

- 26/00304/F - Removal of Condition 1 of planning permission 2/86/0823/F - The issuing of certificate 25/02098/LDE makes the condition unenforceable and no longer necessary at Newlands School Road Terrington St John Wisbech Norfolk PE14 7SG - Deadline 160326 – support.

- b) Decisions – none

- c) Address notification - none

- d) Correspondence - none

## 12. Policy review

- Standing Orders – It was resolved to agree the new model Standing Orders, with alterations relevant to the Parish Councils requirements.
- Financial Regulations – It was resolved to agree the new Financial Regulations, with the slight alterations relevant to the Parish Council requirements.
- IT policy – It was resolved to agree the model IT policy with slight alterations to make it relevant to the Parish Council.
- Privacy Policy – It was agreed to consider the Privacy Policy at the next meeting.

**13. To receive general correspondence via email during the month and consider any further actions required:**

Nothing that required further action to be discussed.

**14. To consider speed limit signs for litter bins**

Feedback from TSL Clerk is that:

As far as speeding is concerned, they (litter bin speed signs) seem to have made no difference. We have a real problem in Spice Chase and along Magdalen and St John's Road. It is possible that a very small minority of drivers may take note, but definitely not those who will always speed no matter what you put up. – It was therefore agreed not to get signs as it was felt they would not be effective.

**15. To consider plan to challenge School Road speed from 40mph to 30mph**

It was agreed that School Road is a main lorry designated lorry route and house planning applications are being rejected because the road is 40mph rather than 30mph. It was agreed that now is the time to further push to get this changed. Cllr Knights and the Clerk will raise this at their meeting scheduled with Jason Moore in the coming weeks.

**16. To ratify decisions made by email/phone calls during the month**

There were no decisions made that required ratification.

**17. To receive items for next month's agenda**

- Privacy policy

**18. Date and time of Ordinary Parish Council Meeting – Will be held on Wednesday 15<sup>th</sup> April 2026 directly after the Annual Parish Assembly which will begin at 7.00pm**

This was noted by those present.

**19. Date and time of Annual Parish Assembly will be held on Wednesday 15<sup>th</sup> April 2026 at 7.00pm**

This was noted by those present.

**20. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)**

Agreed to move to closed session.

- To consider CCTV provision – It was agreed to wait and see what ADT say about leaving the current contract and then decide a way forward. Clerk to send Cllr Knights contact documentation and purchase to see if the equipment belongs to Parish Council.
- To consider Assertion 10 requirements for emails – It was agreed to go with Aubergine for .gov.uk emails.
- To consider alternative bin emptying provision – Considered earlier in the meeting.

- To consider Asset of Community Value – next steps  
Decisions –
  - Agreed to put in expression of interest to Hugh Ferguson, Methodists and BCKLWN.
  - Put in a Cil bid – max is £100,000.00/ If for new build then need 3 quotes
  - Put in 3 quotes – how do we do that when we are bidding for one building.
  - Need to find out how we can access more funding – need £60,000.00
  - FOI request – Cllr Ware working on questions.
- To consider Solar lighting quotes  
Agreed to go with quote provided by Cllr Knights and to repay any funds spent prior to the next meeting.