

TERRINGTON ST JOHN PARISH COUNCIL

Serving the villages of Terrington St John and St John's Fen End

Minutes of the ordinary meeting of Terrington St John Parish Council Held on Wednesday 5th February 2020 at 7.00pm

Present: C Clifton – Chair, M Purse, C Gibbs, N Friedmann, M Dale and B Dye
3 members of the public.

- 1. To receive and consider accepting apologies for absence**
Apologies were accepted from A Hoey.
C Clifton reminded members that there are still two vacancies.
- 2. To record declarations of personal and/or prejudicial interest from members in any item to be discussed**
There were no declarations of interest.
- 3. To approve the minutes of the last ordinary council meeting held 8th January 2020**
It was resolved the minutes were a true and accurate record of the meeting and duly signed by the Chair.
- 4. To suspend the meeting to allow public participation**
The meeting was suspended to allow for public participation

Two members of the public that have supported the Councillors, thanked the members for the small gifts at Christmas. M Hall noted the two planters have been received and she is happy with them. M Hall suggested that one planter is placed at the entrance area of the car park that has been recently cleared of shrubs. The members happy with this.

M Hall discussed the highway issue in front of her house, but it has not been done yet.
M Purse to email highways. Action: M Purse

K Knight reported that there are a potholes on the roads, the tape on the post at the entrance to the car park needs to come off as it looks unsightly and it is pleasing to see the litter has been cleared on the slip roads off the A47 but unfortunately it is coming back too quickly. The members discussed the parking on the double yellow lines. While lines are going to be put in place to prevent parking in the area M Purse suggested that a barrier is put around the shop footpath to stop people parking on the double yellow lines and then going into the shop. K Knight noted that people have said they would rather see charity the money invested in the village rather than small amounts given out. K Knight discussed the developments and there will be a preconstruction plan that the Parish Council should ask to see. Clerk to get this document. Action: Clerk

Meeting was opened.

5. To receive the Clerk's report, including matters arising from last month's meeting

The report was available to read prior to the meeting. The Clerk went through the report, there were no items requiring further action at this time.

6. To receive and consider reports/updates on the following matters from any or a delegated Parish Councillor

- a) Chair – Parish Councillor C Clifton – C Clifton briefly discussed the progress of the Neighbourhood Plan and the stage it is at and the frustration of working with the staff at the BCKLWN. C Clifton discussed a feasibility study for Main Road because there is a 'Patrol' sign on the road – M Purse to discuss this with Jay the new highways person. Action: Clerk
- b) Police Liaison – Link Councillor representative – B Dye – Engagement office and beat officer are looking to get to the meeting tonight. B Dye has responded to a survey that was circulated prior to the meeting. C Clifton encouraged members to make to make their own comments about working/communication with the police directly to the police.
- c) TSJ Consolidated charity trustees – Link Councillor representatives – C Clifton, C Gibbs, A Hoey and N Friedmann. C Clifton noted that the Christmas money has been given out and more picked up than last year. Funds will now be returned to the bank next week. There is a training coming up which all trustees and the Clerk have been invited to attend. C Clifton, C Gibbs and the Clerk are able to attend. C Clifton noted that the rents have been banked, which caused problems at the bank.
- d) Parish social group – Link Councillor representative – C Gibbs – C Gibbs suggested that the group can work together on the national litter pick event this year.
- e) Church – Link Councillor representative – M Dale – M Dale reminded members that the Nelsons Shanty men are coming on 29th May to perform. C Clifton suggested that this event is advertised soon. A parishioner confirmed that people will be able to park on the field next to the church. C Clifton noted the highway issues near the Church that have not been completed yet.
- f) Speedwatch/SAM2 – Link Councillor representative – C Clifton – C Clifton reported that 9 people were caught speeding near the church last week. R Mullis is carrying on with leading this. More people are needed to support this initiative.
- g) Planning – Link Councillor representatives – C Clifton and M Purse – M Purse understands that the development on School Road will be starting in April but this has not been confirmed. Clerk to get in contact with Highways to make sure the speed near the development is going to be 20mph. Clerk to ask if details of the developer can be given to the Parish Council so that contact can be made with them. The Clerk confirmed that she had emailed the Church Road developer for an update. C Clifton discussed the need for custom builds and that this is being pushed by the borough council. Action: Clerk
- h) Scout hut – Working group and Link Councillor representatives – N Friedmann – Would like a response by the beginning of March. – Clerk to make them aware of this. Action: Clerk
- i) Data protection – Working group – Invoice due 10th March £35.00.

- j) Neighbourhood planning – Working group – C Clifton and M Purse – M Purse reported that the Parish Council now has a map that was not suitable to put in the Neighbourhood Plan. The working group is going to submit everything to R High and go from there with a meeting to go over the document together to finalise the Neighbourhood Plan.
- k) Strategy – Internal lead Councillor – C Clifton – Nothing to report.
- l) Internal audit control – Working group – N Friedmann – Nothing to report.
- m) Footway lighting – Clerk – Nothing to report.
- n) Footpaths, grounds and Parish Council assets (bus stops, seating and bins) – Clerk – Nothing to report.
- o) Highway matters including items for Highway Rangers – Link Councillor representative – M Purse – A meeting is going to be held with the new Highways manager for the area. Still looking to get highways to pay for the gateway that was removed from New Road on their advice.

7. To consider financial business

- a) To receive bank account balances - Approved
- b) To receive details of income received - Approved
- c) To consider the recommended payments – Approved.
- d) To consider the current budget which included the recommended payments – not considered at this time.

8. To consider planning matters

- a) Applications - None
- b) Decisions - 19/01901/F Terrington St John Popjacks 20 Old Church Road Terrington St John, Norfolk PE14 7XA - Proposed home office, garden and log store Application Permitted 24 January 2020 Delegated Decision
- c) Correspondence - None
- d) To receive a report on larger planning developments – Link Councillor representatives – M Purse and Clifton

9. To consider the general correspondence sent via email during the month and consider any further actions required

The Clerk read the letter from Norse regarding the continuation of the business. It was resolved that the Clerk would start looking for alternatives. All other correspondence had been sent prior to the meeting

10. To receive items for next month's agenda

Nothing additional at this stage.

11. Date and time of next meeting – The scheduled next meeting will be held on Wednesday 4th March 2020 at 7.00pm

12. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

- a) To consider quotes for work required