

# TERRINGTON ST JOHN PARISH COUNCIL

## Serving the villages of Terrington St John and St John's Fen End Minutes of the meeting held on Wednesday 13<sup>th</sup> July 2022 at 7pm in Ely Row, Methodist Church Hall

### 1. Present

A Bishop – Chair, J MacCallum – Vice Chair and B Dye.  
Clerk – G Robinson

Five members of the public.

### 2. To consider accepting apologies for absence

It was **resolved** to approve apologies from A Hoey, M Dale and C Gibbs.

### 3. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations

There were no declarations of interest.

### 4. To approve the minutes of the last ordinary council meeting held 1<sup>st</sup> June 2022

It was **resolved** to approve the minutes of the 1<sup>st</sup> June 2022 as a true and accurate record of the meeting and they were duly signed by the Chair.

### 5. To receive reports from Borough and/or County Councillors

There were no reports from the Borough or County Councillors.

### 6. To suspend the meeting to allow public participation – including to receive information from developers

The meeting was suspended to allow public participation

A parishioner reported that a lump of hard foam was on road outside her house, which was stuck to the road and could not be moved. It was **resolved** that the Clerk would report to Highways.

A parishioner asked about the progress of a new crossing on Main Road since a feasibility study was undertaken. A Bishop noted that this item is being discussed later in the meeting.

4 parishioners attended regarding planning application 21/02417/F and raised concerns about the traffic, parking, and access to their properties because of a potential new commercial shop near their homes at St John's Fen End. The parishioners discussed the current problems while the premises are being used as a hairdresser as people parked in front of driveways. If the application was successful, the parishioners were also concerned about the other commercial delivery vehicles which would be large and there would not be sufficient parking for that type of vehicle near the property. The property is extremely near two very sharp bends and the parishioners are concerned about people traveling around the bends and those on foot. Young children outside the shop will be extremely near parked and moving traffic. The parishioners are genuinely concerned about a shop being on the bends, it is not a suitable place for a busy shop. The parishioners felt there would be a loss of privacy having a shop and people walking directly in front of the windows of their homes. The drainage of the properties are all connected and felt the developer should be giving a drainage plan to the owners of the

other properties which has not happened. The parishioners also felt let down there had not been a site visit or developer engagement.

It was **resolved** the Clerk would raise these items with planning.

The parishioners from St John's Fen End raised other issues they had noticed. They feel there is a need for a dog waste bin as the area is well used by dog walkers that they have notices that people often do not pick up the dog waste.

There are trees over hanging the layby, village notice board and street light lamp. It was **resolved** the Clerk would raise this matter with the lighting contractor and grounds maintenance contractor.

The parishioners raised concerns about the speed of traffic along School Road. A Bishop noted from a recent training session noted that Westcotec are hoping that police will take the SAM 2 evidence into consideration. A Bishop discussed the SAM2 being moved to that location, however this is not a suitable location for equipment.

It was suggested that the Clerk ask about the new 30 mph for Marshland St James to be extended around the bends at St John's Fen End. The parishioners were keen to become Speedwatch volunteers and recruit more people. B Dye to follow up with the speedwatch team to see if there are plans to come to SJFE. B Dye advised the parishioners to talk with MSJ PC if there were plans to do speed watches in MSJ.

As there were no further comments from the parishioners, the meeting was reopened.

## 7. To receive the Clerk's report, including matters arising from last month's meeting

- a) To give progress report on Community Governance training  
The Clerk reported that she has passed all the latest assignments submitted in June. There have been visits to two local town councils ready for one of the next assignments. There is another university session at the beginning of September, with the next meeting being postponed to 14<sup>th</sup> September because of this. There are now only one more set of assignments and the deadline for these are in October.
- b) To report on any matter regarding asset items
  - Defibrillator – confidential item to consider quotes
  - Fence/movement of seating – the Clerk has asked the fencing contractor to provide a quote.
- c) Update on village news magazine – the Clerk provided an update, explaining that the Parish Clerks are working to get this going again.
- d) Scout hut lease is being considered by the Scout group leaders and will be signed ready for the next meeting.
- e) Christmas tree and lights – It was **resolved** the Clerk would explore more information ready to be considered at the next meeting.
- f) Jubilee tree – The Clerk has asked J Moorse for location advice for the Jubilee tree and is awaiting feedback on this before sourcing a type of tree or suggesting a location.
- g) Parish Partnership application and consider quote for phase 3 footpath – The Clerk noted that after talking with J Moorse the phase 3 quotation will be ready for consideration for the October meeting.
- h) CCTV update - This is now online.
- i) Bumper stops – The Clerk noted that she had authorised an alternative reflective strip as the yellow was no longer available.

- j) Car park light – The Clerk reported that the Parish Council lighting contractor has now been told they should proceed with renewing the broken lighting column.
- k) Yard sale August bank holiday with many other villages are also taking part. The Clerk suggested that the cancelled Jubilee event could take place over the weekend. The members agreed this would be a suitable alternative.

## **8. To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on**

- a) Councillor B Dye:
  - Police Liaison – B Dye noted that there has been a number of emails circulated recently to Councillors that sufficiently outline policing updates, therefore no additional needs to be discussed at this time. The Police have conducted a Speedwatch.
- b) Councillor C Gibbs:
  - TSJ Consolidated charity trustees (other Trustees M Dale, A Hoey and J MacCallum) The meeting had to be cancelled a new date will be arranged for September.
  - Parish Social events – C Gibbs will discuss the presently cancelled Jubilee event.
- c) Councillor M Dale:
  - Church of St John the Baptist and St John's Methodist Church – nothing to report.
  - GDPR – nothing to report.
- d) Councillor A Bishop:
  - Norfolk Association of Local Councils – A Bishop and J McCallum attended the AGM last week and felt that it was very worth attending. B Flowerdew was a speaker in the afternoon and discussed how the Parish Councils are in an acceptable position to encourage people to be more ecological. A Bishop discussed in further detail the ideas that he presented during the event. There are grants available to heat the house in a more ecological way.
- e) Councillor A Hoey:
  - Scout Hut – nothing to report
  - SAM2 – nothing to report
- f) Councillor J MacCallum:
  - Internal audit control – It was resolved that a further internal audit check should be arranged with the Clerk.

## **9. To consider making a CIL grant application**

A Bishop suggested that more recycling could happen and suggested ways to organise this. A Bishop further suggested that an event be held to encourage people in the village to do more recycling.

## **10. To consider ways to encourage villagers to become more eco-friendly**

Next agenda

### 11. To consider financial business

- a) To receive bank account balances  
£94,374.60
- b) To receive details of income received  
£200.00 Jubilee grant
- c) To consider the recommended payments

Net wages	£837.40
HMRC	£61.40
Westcotec	£16.50
Vodafone	£13.00
Userone	£3.60
Npower est	£100.00
HHA	£247.00
S Belding	£104.76

Already authorised and paid since the last meeting

Norfolkalc training	£72.00
Norfolkalc summer conf	£50.00
I Westbrook	£46.53

### 12. To consider planning matters

- a) Applications  
Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.
- b) Decisions
- c) Address notification
- d) Correspondence  
Discussed the retrospective application.

### 13. To receive general correspondence via email during the month and consider any further actions required:

All items of correspondence were circulated prior to the meeting. No further action was required on any item of correspondence.

### 14. To receive items for next month's agenda

- Main Road crossing feasibility
- Ways to promote the vacancies
- Discussed ways to encourage people to become involved with particular issues.
- Recycling event

### 15. Date and time of next meeting – Will be held on Wednesday 14<sup>th</sup> September 2022

### 16. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

- a) To consider quotes for work required – It was **resolved** to consider the defibrillator quotes again next month.
- b) To consider National Salary Award 2021/22 – The members considered the National Salary Award for 2021/22 and **resolved** to apply it to the Clerks salary.