

# TERRINGTON ST JOHN PARISH COUNCIL

## Serving the villages of Terrington St John and St John's Fen End Minutes of the meeting held 2<sup>nd</sup> March 2022 at 7pm in the Ely

### 1. Present

K Knight – Chair, A Bishop, J MacCallum, B Dye and C Gibbs  
P Kunes – Borough Councillor  
4 members of the public

### 2. To consider accepting apologies for absence

It was **resolved** to accept apologies from M Dale and A Hoey.

### 3. To elect a Vice Chair

It was **resolved** to not elect a Vice Chair at this time and instead leave this matter to the May Annual Parish Council meeting when both a Chair and Vice Chair will be elected for the coming year.

### 4. To record declarations of personal and/or prejudicial interest from members in any item to be discussed and consider any requests for dispensations

In the absence of the planning applications, that are displayed on the planning portal not being issued to the Parish Council for formal consideration it was **resolved** that they would not be considered at this meeting. The Clerk to contact the Borough Councils to follow this matter up and arrange an Extra Ordinary Meeting date for these applications to be considered and therefore giving Councillors sufficient time to consider the application details. Therefore, no declarations of interest were needed on these applications.

The members of the public left the meeting.

### 5. To approve the minutes of the last ordinary council meeting held 9<sup>th</sup> February 2022

It was **resolved** to approve the minutes of the 9<sup>th</sup> of February 2022 as a true and accurate record of the meeting, and they were duly signed by the Chair.

### 6. To receive reports from Borough and/or County Councillors

Borough Councillors P Kunes gave the following report on Borough Council matters, firstly apologising for not attending a Parish Council meeting for so long. P Kunes discussed his portfolio and noted that he is very passionate about environmental issues and talked through some of the projects a £4m grant is being used for. These include a ground source heat pumps that are now in a lot of council buildings. A lot more planting of trees will happen around King's Lynn. Council cars are being replaced with both electric and hybrid vehicles. The Borough Council is aiming to get to net carbon zero by 2035. An expo is being arranged to be held in June in King's Lynn so that businesses can connect and learn how they can make a carbon reduction impact. Refuse – The new contract is not going well at the moment; Serco is struggling to get operator staff to maintain the rubbish collection schedule. Food collection has been resumed but currently not up to the pre Covid level. The Parish Council can access trees and hedging, and these can be planted on private land. Clerk to make arrangements for hedging for the gap on the playing field to be filled.

7. **To suspend the meeting to allow public participation – including to receive information from developers**

There were no members of the public present.

8. **To receive the Clerk's report, including matters arising from last month's meeting**

a) **To give progress report on Community Governance training**

The Clerk reported that the next assignment deadlines are in June.

b) **To report on any matter regarding asset items**

The Clerk suggested that as a result the car park lamp being knocked over that additional parking space bumpers should be placed on all the remaining spaces preventing further damage to areas beyond the space. It was **resolved** that the Clerk should request a quote from the business that provided the bumpers for the spaces near the fence, which can be considered at the next meeting.

c) **Methodist Church Hall**

The Clerk reported on the details of a meeting held with Revd A Stevenson, Minister for the Fens Methodist Circuit regarding the any potential plans for the Methodist Church now that it is not being used by the local parishioners. It was **resolved** that the next step should be a parishioner consultation via the Parish Council website should be undertaken to see if the community would like to see the hall kept for village use. It was **resolved** that the Clerk to make arrangements for a document to be created and displayed.

d) **Website**

The Clerk reported that the new Parish Council website has been registered and is up and running. The website address is <https://www.terringtonstjohnpc.info/> The members were happy with the set up and the current content, feeling that it looked far more professional and user friendly. The content will continue to be further added to and kept up to date by the website professional.

e) **Hedge being done at front of carpark**

The Clerk reported that the grounds maintenance business previously resolved to cut the hedge was no longer able to progress with the work unfortunately. Considering the lack of time before the beginning of the bird nesting season the Clerk sought approval from the Chair and the Councillor leading on car park issues, A Hoey, so that approval can be given to go with an alternative business that had provided a quote for the work. The hedge has now been cut.

f) **Potholes**

The Clerk reported on pothole and road issues.

9. **To receive and consider reports and updates from Councillors regarding the areas they have been delegated to take a lead responsibility on:**

a) **Councillor B Dye:**

- **Police Liaison** – nothing further to report. A report from PC P Gilluley was circulated during the month via email.

b) **Councillor C Gibbs:**

- **TSJ Consolidated charity** trustees (other Trustees M Dale, A Hoey and J MacCallum) C Gibbs reported that the Trustees had a meeting on 16<sup>th</sup> February 2022. There are several actions to be undertaken ready for the next scheduled meeting of 20<sup>th</sup> April 2022. It was **resolved** that the Trustees would further report to the Parish Council members at the May meeting.

- **Parish Social events**  
Jubilee Beacons and arrangements including Police support requirements and the arrangements of other villages. The Clerk reported that several local organisations would like to support arrangements for Jubilee celebrations.
- c) **Councillor M Dale:**
  - **Church of St John the Baptist and St John's Methodist Church** – no report sent.
- d) **Councillor A Bishop:**
  - **Speedwatch** – A Bishop reported that 6 vehicles were speeding on Church Road, 5 on Main Road on the last speed watches. The next speed watch is arranged to be on School Road tomorrow.
  - **Norfolk Association of Local Councils** – next training is going to be on green matters, and the AGM is scheduled for July. J MacCallum is looking to attend as well.
  - **Planning** (other link Councillor J MacCallum) noted that the Three Knight development opposite is up for sale. The other development is going very slow. The footpath exemption got passed.
- e) **Councillor A Hoey:**
  - **Scout Hut** (other link Councillor K Knight) – No report given
  - **SAM2** (other link Councillor K Knight) – K Knight noted that the batteries have been changed but the equipment has not been moved.
- f) **Councillor J MacCallum:**
  - **Internal audit control** – Nothing to report on currently.
  - **Planning** – Nothing to report on currently.
- g) **Councillor K Knight**
  - **Chair** – Nothing further to add.

#### 10. To consider financial business

- a) **To receive bank account balances**  
Balance at bank on 2<sup>nd</sup> March 2022 £50,695.63
- b) **To receive details of income received**  
£30.00 rent received from Scout group
- c) **To consider the recommended payments**

Vodafone – internet	£13.00
Norfolcalc – training	£36.00
Westcotec – street lighting maintenance	£16.50
HMRC – PAYE/NIC	£73.40
Wage (net) – Clerk and litter collectors	£645.40
IOC – subscription	£35.00
Userone – laptop security	£3.60
N Power – lighting electric estimate	£104.44

**11. To consider planning matters**

**a) Applications**

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.

As discussed at item 4, there were no planning applications to discuss at this time.

**b) Decisions**

**c) Address notification**

**d) Correspondence**

**12. To receive general correspondence via email during the month and consider any further actions required:**

The Clerk noted that the Clerks of the other local villages had been contacted to see if they had ideas for a village magazine. B Dye noted that Dersingham had a good village magazine.

**13. To receive items for next month's agenda**

**14. Date and time of next meeting – Will be held on Wednesday 6<sup>th</sup> April 2022**

**Annual Parish Assembly 6<sup>th</sup> April 2022**

**15. To resolve on the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)**

- a) To consider quotes for work required – defib, grounds maintenance, fence,  
There were no quotes to consider currently.